## CITY OF MARQUETTE, MICHIGAN CITY COMMISSION POLICY

Policy Number: <b>1991-01</b>	Revision Date:
Date Adopted: March 25, 1991	
Department: Administrative	

SUBJECT: EXEMPLARY CITIZEN PIN AWARD

PURPOSE: To acknowledge outstanding citizens of Marquette who have acted in a

manner in which all other citizens can be proud.

POLICY:

## **CRITERIA**

Citizens of Marquette who have contributed significantly over a period of time for the overall good of the City of Marquette. The areas include: government service; athletics; arts; music; preservation; history; recreation; theater; economics; beautification. These individuals have been involved in bettering the community beyond individual gain, trying to help the City and its residents at large. These efforts and contributions must have been made as other than a vocation.

## **NOMINATIONS**

City Commission members, City Administrators, Chairs of Boards and Committees and others nominate individuals to recognize outstanding service. The process should begin with a memo to all Commissioners and the City Manager. The Mayor and City Manager will receive comments from the Commissioners and upon receipt of a majority approval, shall bring the award to the Commission for presentation.

An Award Pin may be given to a City Commissioner upon completion of the term of office.

## **AWARDING PINS**

These pins will be awarded at a City Commission meeting whenever possible or in another formal setting. If the pin is awarded during a Commission meeting, that particular board's role could be highlighted and the individual's contribution described. A description of an exemplary act would be read for a citizen not connected with a particular group.

Policy # 1991-01 Page 1 of 2

Recipients will be encouraged to wear their pins proudly. Replacement pins may be purchased at cost. A Roll of Honor will be kept of recipients of the citizenship pins beginning with former City Commissioners. Pins will be awarded only once to each recipient.

Policy # 1991-01 Page 2 of 2