

CITY OF MARQUETTE, MICHIGAN

CITY COMMISSION POLICY

Policy Number: 1994-01	Revision Date:
Date Adopted: March 29, 1994	
Department: Administrative	

SUBJECT: MILITARY SERVICE TIME CREDIT FOR EMPLOYEES

PURPOSE: A policy for employees who may wish to obtain credit for military service time at retirement.

POLICY:

On March 28, 1994 the City Commission approved a policy for employees who may wish to obtain credit for military service time at retirement. While this policy does not obligate the Commission to provide this benefit, it provides a mechanism for planning and budgeting.

The policy reads as follows:

Section 1. The Marquette City Commission shall establish an application period, upon the adoption of this policy, whereby eligible full time employees may notify the City of their intent to request the City to purchase military service time at some later date.

Section 2. All eligible employees must formally notify the City of their intent to request the purchase of military service time no later than April 30, 1994.

Section 3. Applications notifying the City of a potential for service time purchase shall be completed in full, and shall include length of time to be purchased, estimated retirement date, purchase options, the estimated cost to both City and employee, branch of military service, and dates served.

Section 4. The filling of an application is not to be interpreted as formal application for military service time credit or as a requirement to apply for purchase of military time in the future.

Section 5. Except for the year 1994, all formal requests for service time purchases must be made prior to January 31 of the year in which retirement will occur.

Section 6. Eligible employees are those employees hired prior to April 1, 1994, who otherwise meet the standards established by the U.S. government.

Section 7. Employees hired after April 1, 1994 who may wish to request a purchase of service time must submit a written request to the City Manager prior to the initial hiring date.

Section 8. The City shall not consider the purchase of service time credit in excess of thirty (30) months.

Section 9. The employee must exercise this retirement benefit within 180 days of approval of the employees request.