

**ESTABLISH A POLICY THAT ALL APPEALS PRESENTED TO THE BOARD OF REVIEW BE SIGNED AND DATED BY THE PROPERTY OWNER OR HAVE A SIGNED AND DATED LETTER OF AUTHORIZATION GIVING AUTHORITY TO REPRESENT THE PROPERTY OWNER:**

Dan Wilson made a motion to establish a policy that all appeals presented to the Board of Review be signed and dated by the property owner or have a signed and dated letter of authorization giving authority to represent the property owner, seconded by Steve Lawry and unanimously approved.