

MEMORANDUM



TO: Community Services Staff
FROM: Jennifer LePage, Director of Administrative Services
DATE: March 31, 2020
SUBJECT: Essential Staff Designation – COVID-19 Emergency

The Community Services Director and staff officially designated as “necessary” to conduct the minimum basic operations of the City of Marquette includes the following personnel:

- Michael Anderson, Parks and Recreation Coordinator
- Kim Eliassen, Administrative Assistant
- Justina Hautamaki, Administrative Assistant
- Andrew MacIver, Assistant Director
- Maureen McFadden, Manager-Senior Services
- Jon Swenson, Director

All other staff members must work remotely where necessary based on expectations set by your supervisor/department head.