

## **CITY OF MARQUETTE - TAX INFORMATION**

**PHONE:** Treasurer's Office (906)228-0475

**EMAIL:** [propertytaxes@marquettemi.gov](mailto:propertytaxes@marquettemi.gov)

**WEBSITE:** [www.marquettemi.gov](http://www.marquettemi.gov)

Search parcels for tax amounts due, payments made, taxable values, SEV's, principal residence exemption (P.R.E.) percentages and more. Go to Property Look Up on the Home page under Important Links.

### **PROPERTY NUMBER:**

City parcel numbers are **7 digits long** and are the **final numbers** within the County's number (52-52-0XXXXXXX). Payments received should identify the city property number being paid.

### **POSTMARK ACCEPTANCE:**

Postmarks are honored when calculating interest/penalty -- however -- validated bills and payment records will reflect **the date the payment is received** in the Treasurer's Office. Postmark acceptance **NOT** possible after February 28th.

### **END OF CALENDAR YEAR RECEIPTS:**

Payments must be received in our office by December 30 to receive a posting date of the calendar year.

### **INCORRECT PAYMENTS:**

Incorrect payments are either RETURNED to the sender or processed as PARTIAL payments. Returning mail may cause sender to incur additional interest/penalty. If uncertain of amount due, please see Tax Calendar for calculation or phone the Treasurer's Office for correct payment amounts.

### **RECEIPTS:**

Please provide a self-addressed stamped envelope if a receipt is needed. Retain bottom half of the bill for your records if mailing in the payment.

### **INTEREST / PENALTY CALCULATION:**

Interest/penalty is calculated on TAX amount only. The 1% ADMINISTRATION FEE is not included in the calculation. Due dates and amounts are provided on the bill and the website.

### **MORTGAGE / TAX PROCESSING COMPANIES REQUESTS FOR TAX BILLS:**

Request lists must be sent using the automated process. This will include the property number 7 digits only and the Bank Code assigned to you. Send the email to [propertytaxes@marquettemi.gov](mailto:propertytaxes@marquettemi.gov) and provide a total count of the properties requested and a contact person's name and number in case of any questions. Emails must reach our office by May 31st and October 31st .

Payment files should be emailed to the same address. The check(s) and the payment listings are mailed to the Treasurer's Office 300 W Baraga Ave, Marquette MI 49855.

Tax files are emailed by July 1<sup>st</sup> and December 1<sup>st</sup> .

If we may be of further assistance, please contact our office.