

Overview of Duties and Qualifications for City of Marquette Boards, Committees, and Commissions

The following provides a high level overview of the general duties for each board/committee/commission in the City of Marquette. It should be noted that the preferred qualifications are a guide for interested parties, however, they are not absolute and all citizens are encourage to apply.

Arts and Culture Advisory Committee

General Responsibilities:

The Arts and Culture Advisory Committee advises the City Commission in its effort to support, facilitate and grow an empowered and vital arts, cultural and creative community.

Preferred Qualifications:

Members should have an interest in art appreciation or demonstrated experience in the creation of and/or management of physical arts.

Board of Review

General Responsibilities:

Members review the assessment roll on behalf of City of Owosso residents and property owners and hear taxpayer appeals.

Preferred Qualifications:

Members should have an interest in or demonstrated experience in banking, finance, property appraisal, accessing, real estate, or development law.

Board of Zoning Appeals

General Responsibilities:

The Board of Zoning Appeals is responsible for overseeing interpretations of the zoning code, appeals of decisions by staff, the planning commission, and city council, as well as variances.

Preferred Qualifications:

Members should have an interest in or demonstrated experience in architecture, building construction, engineering, land use planning, real estate, or development law.

Brownfield Redevelopment Authority

General Responsibilities:

The purpose of the Brownfield Redevelopment Authority is to redevelop contaminated and obsolete sites within the city. Members also serve on the local development finance authority which was created with the intention of eliminating the causes of unemployment, underemployment, and joblessness by promoting and overseeing programs which create economic growth and development.

Preferred Qualifications:

Members should have an interest in or demonstrated experience in real estate, finance, economic development, public health, environment, or land use planning.

Downtown Development Authority

General Responsibilities:

The DDA is responsible for the planning and implementation of economic development, historic preservation, and prevention of deterioration in the downtown business district. State law sets the powers, duties and procedures.

Preferred Qualifications:

Members should have an interest in or demonstrated experience in architecture, landscape architecture, building construction, civil engineering, land use planning, real estate development, or business management.

Harbor Advisory Committee

General Responsibilities:

The Harbor Advisory Committee advises the City Commission on shoreline, waterfront development and offshore waters near Marquette with an emphasis on harbor development regarding both pleasure craft and commercial vessels and the operations of marinas, mooring fields and launch facilities.

Preferred Qualifications:

Members should have an interest in or demonstrated experience in maritime activity, landscape architecture, building construction, civil engineering, or land use planning.

Investment Advisory Board

General Responsibilities:

The Investment Advisory Board was established by the City Commission on April 28, 1980 in accordance with the Provisions of Public Act 20 of 1943, as amended. The board reviews and makes decisions concerning invested City funds.

Preferred Qualifications:

Members should have an interest in or demonstrated experience in banking or finance.

Local Development Finance Authority

General Responsibilities:

The Local Development Finance Authority reviews the area boundaries for the LDFA District, maintains the development plan, and reviews requests regarding the use of tax increment financing to fund public infrastructure improvements for eligible property.

Preferred Qualifications:

Members should have an interest in or demonstrated experience in real estate, finance, economic development, public health, environment, or land use planning.

Local Officers Compensation Commission

General Responsibilities:

The Compensation Commission determines the salaries of elected City officials.

Preferred Qualifications:

Members should have an interest in or demonstrated experience in finance.

Marquette Area Wastewater Treatment Advisory Board

General Responsibilities:

Established pursuant to MCL 124.2 (Act 35 of 1951); and under the provisions of an Agreement between the City and the Townships of Marquette and Chocolay on September 19, 1977. A subsequent Agreement was signed by all parties on May 31, 1983; the Agreement was amended November 13, 2006. The Board oversees the operation of the Wastewater Treatment Plant based on provisions of the Agreement.

Preferred Qualifications:

Members should have an interest in or demonstrated experience in public works, civil engineering, or finance.

Marquette Housing Commission

General Responsibilities:

The Housing Commission is responsible for the operation of the City's subsidized public housing and also sets policy and programs for its staff.

Preferred Qualifications:

Members should have an interest in or demonstrated experience in real estate management, building construction, civil engineering, land use planning, real estate development, or public administration.

Parks and Recreation Advisory Board

General Responsibilities:

The Parks and Recreation Advisory Board advises the City Commission on the operation of the parks system, Lakeview Arena, and recreation programs.

Preferred Qualifications:

Members should have an interest in or demonstrated experience in marketing, public relations, fitness / recreation, forestry, land use planning, landscape architecture, physical education, or public administration.

Planning Commission

General Responsibilities:

The Commission is responsible for developing and adopting a Master Plan for the City; reviews development proposals, subdivisions, and makes recommendations on zoning matters to the Commission. The Commission also has review authority over the six-year Capital Outlay Budget through Section 7-2 of the City Charter.

Preferred Qualifications:

Members should have an interest in or demonstrated experience in architecture, landscape architecture, building construction, civil engineering, land use planning, or real estate development.

Police-Fire Pension Board

General Responsibilities:

The Commission is responsible for developing and adopting a Master Plan for the City; reviews development proposals, subdivisions, and makes recommendations on zoning matters to the Commission. The Commission also has review authority over the six-year Capital Outlay Budget through Section 7-2 of the City Charter.

Preferred Qualifications:

Members should have an interest in or demonstrated experience in finance.

Presque Isle Park Advisory Committee

General Responsibilities:

The Presque Isle Park Advisory Committee advises the City Commission by developing recommendations on matters impacting the Island, studying the vitality of ecosystems on Presque Isle, and recruiting/organizing volunteer groups to maintain, repair and improve facilities and opportunities at the park.

Preferred Qualifications:

Members should have an interest in or demonstrated experience in recreation, forestry, land use planning, landscape architecture, or public administration.

Traffic and Parking Advisory Committee

General Responsibilities:

The Traffic-Parking Advisory Committee advises the City Commission on matters relating to parking, traffic flows, traffic patterns and Complete Streets. Complete Streets are a system of streets planned, designed and constructed to provide appropriate access to all legal users in a manner that promotes safe and efficient movement of people and goods, whether by car, truck, transit, assistive device, foot or bicycle.

Preferred Qualifications:

Members should have an interest in or demonstrated experience in public works, civil engineering, or land use planning.