



CITY OF MARQUETTE 2022 ANNUAL REPORT

VISION

The City of
Marquette is
the Superior
location to
live, learn,
work, and
enjoy life!



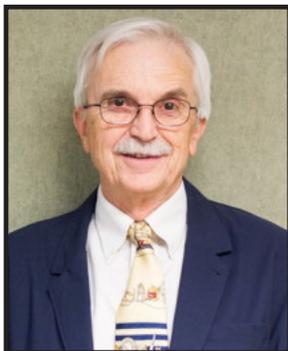
MAYOR AND COMMISSION



Mayor
CODY MAYER



Mayor Pro Tem
SALLY DAVIS



Commissioner
FRED STONEHOUSE



Commissioner
JENNA SMITH



Commissioner
EVAN BONSCALL



Commissioner
JESSICA HANLEY



Commissioner
JENN HILL
Resigned Nov. 2022



Commissioner
JERMEY OTTAWAY
Appointed Dec. 2022

CITY MANAGER

What you will find in this annual report are just a few of our proudest highlights from the past year. These great accomplishments fulfill long-term broad visions that were once identified in the City's Community Master Plan. The accomplishments of 2022 also fit within the priorities listed in the most current Strategic Plan which focuses on directed areas such as economic development, climate change, housing and transportation, essential services, and City-owned facilities and infrastructure.

While the City has focused on all these priorities, some have required more concentrated attention due to the limited applicability of available government tools and increased pressures from the economy, both of which have served as an impediment to progress. Specifically, over the past year the challenge of finding housing opportunities within our community has increased considerably. The City has made a substantial commitment of time and resources to focus on housing availability. During 2022, the City Planning Commission, City Commission, and City staff finalized their thorough review of the Land Development Code and approved amendments that removed barriers to the development of housing. Additionally, the City continued to actively participate in the Marquette County Intergovernmental Housing Task Force with our neighboring municipalities. This task force is working to conduct a target market analysis which will assist with identifying potential development sites and projects as well as engage other local partners in collaborative high-impact solutions. As always, City staff, along with our strong community organizations, continue to advocate for Marquette's distinctive housing needs and have been actively talking with state legislators and key departments to ensure that new and existing housing programs are applicable to our very unique region.

I am particularly proud of our dedicated efforts to collaborate with our regional partners (municipalities, community organizations, institutions, etc.) to address key challenges that may be barriers to needed economic growth. This past year presented a unique opportunity for collaboration and new partnerships. In early spring, the community received news from the Northern Michigan University Foundation (NMUF) regarding potential redevelopment of the 23-acre former Marquette General Hospital site. This proposed project has been referred to as one of the largest redevelopment projects proposed in the Upper Peninsula. At the Foundation's invitation, the City has worked closely with the project to ensure community needs are properly represented for potential redevelopment plans. In addition to an Act 381 brownfield plan, the City will also be serving as a pass-through entity for Community Development Block Grant program funding to assist with blight elimination. Over \$16 million is anticipated to come to the community from State and Federal sources to remove the blighted buildings which represent the most significant barrier to the redevelopment of the area. While details of the proposed project are not yet defined, there is reasonable assurance to believe that the redevelopment will add much needed housing and improve the overall value and quality of life in an area that would otherwise remain in the shadow of a blighted former hospital building.

The progress and completion of the many projects outlined in the annual report are a critical component in preparing the City for a long future of success and fiscal stability. With this momentum of success, collaboration, and road to fiscal stability we find ourselves at a pivotal point for the City of Marquette. In late 2022, we kicked off the Community Master Planning process with enthusiasm and great optimism. The feedback we will gather from our community members during this process is critical in defining the future of



"While this Annual Report includes the past accomplishments of 2022, it also paves the way for an exciting future for the City of Marquette in 2023 and the years beyond."

Marquette. The accomplishments that we proudly report over the next five to ten years will be a result of the priorities and visions identified by our community members in this next Community Master Plan.

In closing, I encourage the community to get engaged and help define a grander Marquette. It is obvious that we are a community full of intellect, talent, and ambition and we are primed for great opportunities in the coming years. Guiding documents such as a revised Community Master Plan allow us to welcome intentional growth while continuing to honor our culture, history, and tradition. This sentiment holds true to the vision statement found within the City Charter and included below.

"It is the vision of the City of Marquette to ensure quality of life by remaining an economically sound municipality which embraces growth while making sound decisions. The City continues to support its many educational opportunities and medical care options. The City will promote economic development through tourism, technology, and innovation. The City will strive to maintain an atmosphere of safety and good health, friendliness and a continuing awe and appreciation of beautiful Lake Superior. The City will encourage continued citizen involvement in activities that embrace our past, enhance our present, and plan for the community of our future."

A large, bold, black handwritten signature that reads "Karen Kove". The script is fluid and expressive, with a prominent "K" and "C".

CITY ATTORNEY

The City Attorney acts as the legal advisor to the City Commission and provides legal advice to other City officers and Department Heads. The City Attorney prosecutes ordinance violations and handles City cases in courts and before other legal tribunals. The City Attorney prepares or reviews all ordinances, contracts, bonds, and other written instruments on behalf of the City. The City Attorney works closely and cooperatively with the City Manager, Department Heads and other staff, and provides information, reports and legal services on behalf of the City as requested by the City Manager and/or the City Commission, and performs other duties as needed.

After almost two decades of the City Attorney serving the City on a contractual basis, the City Commission hired the City Attorney as an employee effective January 2022. This resulted in cost savings for the City, and at the same time allowed the City Attorney to focus solely on the needs and work of the City going forward. The City Attorney is the only employee in the legal department. The City Attorney continued to be involved, as needed, in most of the City's projects and activities, with some of the more significant work including:

City Commission Meetings: The City Attorney assisted City departments with agenda items and coordinated with the Manager's office to finalize each item prior to Commission meetings. The City Attorney attended 24 regular Commission meetings, seven special City Commission meetings, and six City Commission work sessions. The City Attorney provided legal advice to the Commissioners on agenda items and other related matters, and acted as the parliamentarian for City Commission meetings.

Code Enforcement/Zoning: The City Attorney regularly advised both Zoning and Fire Department staff regarding various property maintenance code, zoning and rental safety code violations and questions throughout the course of the year. This included multiple contested matters and appeals in district and circuit court.

The City Attorney routinely advised planning and zoning staff regarding rezoning applications, conditional rezoning applications, special land use permit applications, analysis of the Land Development Code related to various development questions, and land split/parcel combination questions.

2% Requests: The City Attorney drafted nine agreements for the pass-through of 2% funds, and worked with requesting parties to ensure the requested funds were being used for allowable municipal expenditures as required by State law.

Leases: The City Attorney drafted four leases for the rental of space of Lakeview Arena, drafted four agreements for ice usage by the figure skating club and local hockey teams, reviewed two leases of outdoor space, and reviewed a lease for continued use of space for election purposes.

Licenses: The City Attorney drafted eight revocable licenses during the year. These included standard licenses to allow individual property owners to use City right of way for private purposes when the appropriate criteria for such use was met, as well amending a right of way license from the 1960s.

Special Event Permits: In coordination with staff, the City Attorney drafted seventeen special event permits and coordinated insurance and other requirements in connection with each of these events. These special event permits are drafted annually for the festivals, races, and other community events taking place each year at



Lakeview Arena, Mattson Lower Harbor Park and other City venues. These events included many long-standing events such as the International Food Fest, Blues Fest, and Art on the Rocks, as well as newer events such as Pride Fest and Camp Cannabis.

Additionally, the City Attorney drafted, reviewed, revised, and approved all other agreements for the City, including technology agreements, Memorandums of Understanding, grant documents and agreements, construction contracts, professional services agreements, permits for the temporary use of City property and all other agreements that arose over the course of the year.

Human Resources: The City Attorney was involved in negotiating the City's collective bargaining agreements. Additionally, the City Attorney assisted the HR department with a variety of employment matters, including review and implementation of MIOSHA and COVID-19 policies, responding to police and fire pension questions, the hiring of key City personnel, and the review of updated contract and plan documents for health insurance and other employee benefits.

Marquette Brownfield Redevelopment Authority (MBRA) Projects: The City Attorney worked with the MBRA to review drafts of Brownfield Reimbursement Agreements, Amended Reimbursement Agreements, Development Agreements, and EGLE grant and loan documents for the Vault project, the Ore Dock Brewery project, and the old hospital project.

OMA Compliance, FOIA Compliance, and Ethics Questions: The City Attorney reviewed and responded to OMA questions, worked with the Clerk's office to review and respond to numerous FOIA requests, and reviewed and advised Commissioners and Board/Committee members regarding a variety of ethics and conflict of interest questions related to their service to the City.

Ordinances: The City Attorney worked with staff to draft ordinance revisions to the City's water ordinance, the City's fire safety code, and ordinance provisions pertaining to recreational activities, all of which were approved by the Commission.

Tax Tribunals Appeals: The City Attorney defended Michigan Tax Tribunal appeals by City taxpayers during the fiscal year. All of the appeals filed in 2021 have been successfully resolved, and the City Attorney continues work on the appeals filed in 2022.

Board Memberships: The City Attorney continued to serve on the Board of Directors of the Michigan Association of Municipal Attorneys, and on the Board of Commissioners for the State Bar of Michigan, where she was also appointed to the Executive Committee for the 2022 bar year.

ADMINISTRATIVE SERVICES

Overview

The Administrative Services Department is made up of three divisions: Human Resources (HR), the City Clerk and Information Technology (IT) divisions. All three divisions are located in City Hall.

This Fiscal Year started during the continuing COVID-19 climate with the potential vaccine mandate from federal OSHA. With continued requirements to maintain measures related to workplace mitigation and prevention of the virus, the Director continued to maintain the City's COVID-19 Emergency Policy as guidelines surrounding COVID-19 continued to evolve throughout the early part of the year. Staff continued to work remotely as required, where able, and because of this- the City administration continued to work toward more effective digital and hands-off business practices to ensure continued efficiency in our work in many cases without a physical presence in the workplace and/or without bringing the public in the building.

The HR division added another software platform in our continued effort to digitize operations. In October of 2021 we implemented BambooHR as the City's applicant tracking system, allowing departments to work together with HR staff in real time to see the status of applications and workflow. The software serves as a much-needed employee onboarding tool for not only the new staff member but for automating tasks and reminders to City staff involved in setting up new employees. The former employee portal accessed through the City website is no longer necessary with the addition of BambooHR.

The Director worked alongside many departments through the process for filling many critical full-time roles this past year, including Supervisor- Water Treatment Plant, Administrative Assistant, Patrol Captain, Supervisor- Motor Pool, Supervisor- Facilities Maintenance, Heavy Equipment Operators, Wastewater Treatment Plant Operator, Clerical Dispatcher, Motor Pool Technician, Police Chief, City Assessor, Customer Account Clerk/Cashier, HR Administrator, Finish Carpenter, Patrol Officers and Firefighters. After roughly 15 years of contracting city attorney services through Kendricks, Bordeau, Keefe, Seavoy & Larsen, P.C., the Director worked with the City Manager and City Attorney to bring City Attorney Suzanne Larsen on staff. She's now located in the HR office suite at City Hall.

In addition to all HR functions for City staff (i.e., payroll, benefit administration, hiring, promotions and transfers, retirements/resignations, internships, personnel records administration, policy and labor contract administration and legal compliance activities), the division is also responsible for payroll and benefits administration for the Marquette Housing Commission and the Peter White Public Library.

The Clerk's Office oversaw three elections during this fiscal year and a drastic shift in election process with the change in Absentee Voting. In addition to election-related tasks, they had 80 Freedom of Information Act (FOIA) requests. Furthermore, the City Clerk maintained his responsibility with the City Commission, attending 24 regular meetings, eight special meetings and nine work sessions.

The Information Technology (IT) division consists of three full-time employees. This past April, Mike Adams, formerly the City's Network Specialist, was promoted to Security Systems Administrator—the duties of which had been multiplying rapidly for almost 18 months as the City's IT responsibilities have grown exponentially, in part due to the Johnson Controls energy and infrastructure improvements.

IT staff continues to focus heavily on security and mitigating threats, maintaining a fiber network and multi-node hyper-visor cluster, and supporting the City's expanding mobile device fleet, including cellphones, tablets, laptops, meter readers, Trimbles, and more. Staff provides training and support to City employees who utilize information technology to perform their job duties. IT staff studies and implements ever-changing industry standards including emerging security improvements and critical updates, maintaining a lifecycle of hardware, and updates software to maintain compliance and functionality of applications/programs. Throughout the year the IT division focuses on the stability, functionality, and security of systems and data, while planning for future needs and capabilities.

Cybersecurity awareness training is utilized to help employees recognize security threats and notify the IT Department. Users are provided a baseline testing to discover or assess their "phish-prone" percentage through a simulated phishing attack. This baseline provides critical information that allows IT staff to target weaker areas during the year's training. Training includes modules from the world's largest library of security awareness training content and includes videos, games, posters, and other interactive modules. Quizzes are frequently used so users can assess their own level of security awareness, strengths, and weaknesses.



ADMINISTRATIVE SERVICES

Human Resources

Administrative Policies

The Director updated several administrative policies throughout the year—the most notable being the implementation of summer hours at many City facilities which allowed employees to work four 9-hour shifts Monday-Thursday and a partial day on Fridays. No brand-new policies were implemented in the last year. All policies continue to be emailed out as they're updated in addition to being posted on BambooHR for easy employee access and reference.

Affordable Care Act (ACA) Compliance

Employer Mandate Compliance: For calendar year 2021, the City was subject to the employer shared responsibility provision of the Affordable Care Act (ACA), also known as the employer mandate. Employers with 50 or more full-time equivalent employees (or FTEs) are required to offer affordable coverage that meets minimum value requirements to their full-time employees and their dependents or pay tax penalties. In years past, the City would mail hard copies of the forms to roughly 220 employees and the IRS but this past February, the HR Administrator was able to get us registered on the Affordable Care Act Information Returns (AIR) online interface to upload our forms digitally. This documentation shows that (eligible) employees were offered affordable health insurance that meets the minimum value requirements of the ACA. Form 1094-C is the transmittal form that is sent to the IRS at the same time.

PCORI Reporting: The City must pay the Patient Centered Outcomes Research Institute (PCORI) fee to the IRS for the HRA (seamless wrap). The Affordable Care Act originally required this once-a-year filing and payment for all health plans through 2019; however, PCORI fees have been extended through plan years ending 2029. This year's fee totaled \$1,476.30.

Board Memberships

The Director served as vice chair for the Board of Directors of the Northern Michigan Public Service Academy.

Creditable Coverage Notices

The Medicare Prescription Drug, Improvement, and Modernization Act of 2003 (MMA) added a prescription drug program to Medicare. A Disclosure to the Centers for Medicare and Medicaid Services (CMS) Form is required whether the entity's coverage is primary or secondary to Medicare. The filing to CMS must be done within 60 days of open enrollment each plan year where there is a change in coverage. A separate notice is sent prior to October 15th to all Medicare eligible employees or retirees (who are not on the City's Medicare Advantage Plan) notifying them that the City's prescription drug coverage is creditable. Letters were sent out again this year.

Employment

The Department supported the City's workforce needs in recruiting, testing, hiring, onboarding, promoting and processing employees for all full-time, part-time and seasonal positions; and continued the use of validated testing where appropriate. Along with BambooHR, the department continued utilization of non-traditional recruitment sources such as Facebook, Indeed and social media in addition to traditional advertising. Human Resources hired 16 full-time, seven part-time, 71 temporary/seasonal employees and 199 election workers during Fiscal Year 2021-22.

Internships/Fellowship

Administered the City's internship and MARESA Student Work/Study program. The department placed eight unpaid interns in various City departments for on-the-job experience in their field and to earn course credit.

Labor Relations

Administered five Labor Agreements with three different unions: AFSCME, Police Officers Association of Michigan and the Marquette Firefighters Association. The City signed new three-year contracts with both the City Hall and Department of Public Works and Utilities' Chapters of AFSCME both with wage reopeners for years two (FY 2023) and three (FY 2024). New two-year agreements were signed with both the Supervisory chapter of AFSCME and the Police Officers Association of Michigan, both also with wage reopeners for year two (FY 2023). All four wage reopeners commenced in the last fiscal year. In conjunction with the unions, the Director negotiated five Letters of Agreement or Understanding. No grievances were received in the last fiscal year.

PA 202 of 2017

Pursuant to the Protecting Local Government Retirement and Benefits Act (PA 202 of 2017), local units of government that offer a retirement pension benefit plan and/or a retirement health benefit plan but annually fill out Form 5572, the Local Government Retirement System Annual Report. Based upon the City's filing of Form 5572 and pursuant to PA 202 of 2017, the state determines if the City's MERS and Police-Fire Pensions are considered underfunded. In years past, the MERS pension has been flagged as underfunded; however, as of the filing for Fiscal Year 2021 reviewed in the last fiscal year, MERS has reached 62.9% funded which is above the 60% ratio that triggers underfunded status and therefore the City was not required to seek a waiver from the state for compliance with the Act to prove the City is adequately addressing the funding status. For the health care portion (OPEB) of the reporting, the City's current funding also did not trigger underfunded status or a waiver for Fiscal Year 2021.

Health/Drug/Vision/Dental Plan

The health insurance renewal we received from Blue Cross Blue Shield of Michigan for the plan year effective July 1, 2022 resulted in an 8% increase in premium rates for health insurance compared to the previous year's rates. Under PA 152, the City covers the cost of employee premiums up to the state-established hard caps which are adjusted each year. For 2022, the State hard cap increased by 3.7%.

Prescription Drug Plan

The City continues to use ARORx/Maxor for pharmacy/prescription drug claims through our self-funded plan. ARORx is a division of 44North and has been actively monitoring our prescription drug utilization to look for drug rebates and discounts from drug companies, as well as working with doctors to encourage the substitution of generics for brand name drugs. With July's renewal, the City was projecting a roughly 4% decrease for prescription drug costs over the last renewal period.

Vision Plan

The City continues to use EyeMed for vision coverage. Our rates are locked through this plan year so renewal rates remained the same this year.

Dental Plan

The City implemented a self-funded arrangement for dental coverage through Blue Cross Blue Shield a roughly 3% decrease in rates for the plan year beginning in July. Without changing the funding arrangement we would have seen a roughly 3% increase to rates.

BSwift

The City maintained online benefits enrollment through BSwift as a part of our agreement with 44North.

Retiree Health Plans

This year the retiree health plans also saw an average 7% increase in premium rates for retirees under age 65. We also saw no change to our Medicare Advantage plan premiums which renewed in January of 2022 (instead of July with the other health insurance plans).

Michigan Minimum Wage Law

Michigan PA 337 of 2018 (the Improved Workforce Opportunity Wage Act or IWOWA) raised the minimum wage to \$9.87 per hour on January 1, 2022. Both the Earned Sick Time Act (PA 338) and IWOWA were highly scrutinized in the last fiscal year when the Court of Claims concluded the original adopt-and-amend strategy used to implement these Acts was unconstitutional. It voided the amended laws and reinstated the Earned Sick Time Act and Improved Workforce Opportunity Wage Act as they were originally presented and adopted. The implications on employers would have been imposing a \$12 minimum wage and up to 72 hours (rather than only 40) of sick leave per year for employees. The Michigan Court of Claims later made the decision to stay its order; however, the City has used the potential implications of the Acts while developing our wage and paid leave policies for the next fiscal year.

OPEB Accounting Report

The City received its Other Post Employment Benefit (OPEB) accounting report in early 2022 for the fiscal year ending September 30, 2021. For the City, our OPEB costs refer to retiree health insurance plans. This reporting is required under Governmental Accounting Standards Board Statement (GASB) No. 74 and 75. This report showed a decrease in liability due to actual benefit payments being lower than expected; premium rates being significantly less than expected; and demographic changes to the covered groups.

The City budgets for every full-time staff member to join our group health plan. For those employees that opt out, we have a formula based on the State hard cap to determine a per pay 'in lieu of' payment for those employees. The City contributes the difference in budgeted amount and opt out payments to a Retiree Health Funding Vehicle plan through MERS.

Public Housing and Library

Provided payroll and benefits administration and governmental reporting services for the Marquette Housing Commission and the Peter White Public Library.

Retirements/Resignations/Promotions

The department processed eight regular retirements and two full-time resignations/terminations. We also had five part-time employees resign and processed 27 promotions/transfers. This does not include the seasonal hires and temporary election workers that are hired and laid-off periodically during the year.

ADMINISTRATIVE SERVICES

City Clerk

Business Licenses: Each spring, the Clerk's Office contacts those business owners who will require a license under current City regulations. The City's business license year runs May 1 to April 30 (though sidewalk café licenses expire at the end of October). This year, our business license totals stayed steady, with 71 total licenses issued – this total is identical to 2021. This number is up significantly from a much lower, COVID-impacted, total in 2020.

It can be assumed that many businesses continued their outdoor dining, which was put into place during the pandemic to accommodate social distancing. We licensed two new side-walk cafés this year: The Landmark Inn and Trenary Toast Café.

Dog/Cat Licenses: State law requires dog owners to license their pets in the county they live in. The City Clerk's Office issues dog licenses under Marquette County's licensing program, though licenses can also be purchased at the County Treasurer's office and at several local vet offices. Similarly, the City also requires licensing for cats. Adapting to COVID impacts, our office began offering pet licensing paperwork on the City's website. Individuals were then able to email or mail in their license application and payment, and they would receive their pet license and tag in the mail.

Off-Leash Area (OLA) Permits: The Off-Leash Area located in Tourist Park, is open from November 1 until May 1 and provides a lighted area for residents to walk their dogs off-leash (the park closes at 11 p.m.). The City Clerk's Office continues to offer the option to apply for a permit online, similar to the dog/cat license process. Sales this season have significantly increased from the 20-21 season, from 55 permits to 86 - the number of permits sold this season are more in line with pre pandemic sales. The Upper Peninsula Animal Welfare Shelter has opened a small dog park on M-553, but it doesn't seem that it has drawn many of our annual license-holders.

Meeting Materials/Minutes: During Fiscal Year 2021-22, the City Clerk's Office attended and transcribed minutes for 24 regular meetings and eight special City Commission meetings. Staff also recorded and published the minutes from nine City Commission work sessions. For citywide meeting materials, the Clerk's Office formats documents for publication on the City's website, disseminates the materials to the public, staff, and City Commissioners.

Freedom of Information Act (FOIA): The City Clerk acts as the FOIA Coordinator for the City, which involves processing information requests and disseminating them to the appropriate department, as well as reviewing and compiling responsive documents before replying to the requester. This must all be done on a state-mandated timeline – new requests must be answered within five days but can be extended for 10 additional days.

In Fiscal Year 2021-22, the Clerk's Office received 80 FOIA requests. While the staff time and cost of much of the work done on FOIA requests is not recovered, we are able to bill requesters for time spent seeking, compiling or reviewing records, as well as for the actual cost of record reproduction. Clerk's Office staff have begun soliciting help from IT staff to streamline larger digital record searches. IT staff has been a great resource to increase the efficiency of the FOIA process.

Ordinances/City Code: Various departments contacted the Clerk's



Office during the past year while working to draft ordinances to amend City Code. In total, 13 ordinances were adopted during 2022. Several were simple changes to the zoning designation of individual parcels, though others made changes to the City's Land Development Code. Other ordinances updated the City fire codes (as well as the fire inspection and appeals processes), created a prohibition on animal feeding and allowed for the designation of walking and non-motorized paths.

Board and Committee Policy: The Clerk's Office has been working with staff from other departments to update and clarify the City Commission's policies related to advisory boards and committees. These updates would clarify the expectations for the City's advisory boards and would formalize the relationship between them and the City Commission.

Elections

2021-2022 Elections: In Fiscal Year 2021-22 the City of Marquette conducted three elections. In November 2021, the City held a local election for City Commission and Board of Light and Power seats; this election saw a voter turnout of 18.25 percent.

Marquette Area Public Schools called a special election, held in May 2022, in order to propose a renewal of the school millage; this election saw a voter turnout of 16.92 percent. The costs for conducting this special election – nearly \$22,000 – were reimbursed by MAPS. It is notable that of the 2,432 votes cast, 2,082 were absentee.

Following the May Special Election, Clerk's Office staff immediately turned around and began preparing the August 2022 Primary Election. This election saw a voter turnout of 28.48 percent.

2022 Election Staffing and Updates: Under state rules, voters can ask to be placed on our permanent absentee voter list, which means our office will, prior to each election, mail those voters an application that can be used to request an absentee ballot. In the last few years, this list has expanded from fewer than 1,500 names to more than 5,000. This statistic alone seems to indicate a major permanent expansion of our absentee balloting population, which requires more time and resources. While much of this flood of absentee ballots is pandemic-fueled (as can be seen nationwide) the long-term trickle-down effects will still be large.

The increase in absentee ballots has led to a need for more Absent Voter Counting Board (AVCB) workers. Our AVCB is now well-established, having been first utilized in August of 2018. Throughout the years there have been many positive improvements to our processes – both in the office and in the AVCB – which has streamlined the work and improved our overall efficiency.

While absentee voting has its benefits, it also serves to increase the in-office workload. As the numbers of absentee ballots increase, so does the amount of time spent preparing, filing, recording and verifying ballots and related documents. In order to assist in this expanded scope of work, we have a year-round part-time Election Aide. The person in this position (Kylie L'Huillier has done this job for more than two years now) deals throughout the year with tasks related to elections and voter registration, assists with election prep and execution and is available throughout the year to assist with other projects as necessary.

In 2020 and again this year, we hired temporary election aides to assist with elections during the summer and fall in the leadup to the busy even-year elections. This individual (Chloe Kelly in 2022) helps with the day-to-day office work surrounding elections and provides support on election day for same-day voter registration. This assistance in the couple of weeks leading up to election day becomes vital, as dozens of residents come to the office each day seeking to register to vote or looking to obtain an absentee ballot.

New legislation was recently passed providing the ability to pre-process absentee ballots in the days leading up to election day. PA 195 of 2022 allows for this pre-processing beginning the Sunday prior to the election for jurisdictions with a population of 10,000 or more. The City will most likely only consider utilizing this during the busiest of elections, when absentee balloting numbers are unusually high.

Additional provisions of the Act include a requirement that the County Clerk send the county's death report to local clerks on a regular basis and more frequently in the lead-up to an election.

It also includes requirements related to the transport of AV ballots from drop boxes, as well as record-keeping requirements. In the 15 days leading up to an election, clerks are required to empty drop boxes daily and to keep a record of who emptied the box, the time they did it and how many ballots were in the box.

These records will be maintained for 22 months following certification of the relevant election.

Two other election-related bills were approved by the state legislature and signed by the governor just weeks before the mid-term election. They included PA 219 of 2022, which allows for polling places to be located in certain privately owned buildings, if necessary, and PA 197 of 2022, which allows for the digital return of overseas and military ballots beginning in 2024.

At the September 2022 Elections Board meeting, the board approved an increase in wages for election inspectors and Chairs. Previously City of Marquette election inspectors were paid \$10.20 per hour, while Chairs received an additional daily stipend. After reviewing current Election Day pay rates from neighboring jurisdictions, staff determined it would be beneficial to increase the City's election worker pay and to eliminate the stipend for Chairs, to simplify the payroll process. The board approved a wage increase to \$13.00 per hour for election inspectors, while Chairs and Co-chairs would receive \$15.00 per hour. The funds for this change were approved by the City Commission in the 2022-23

Fiscal Year budget.

We were also able to take advantage of a State of Michigan grant opportunity, wherein the Secretary of State reimbursed up to \$10,500 worth of election security-related expenses incurred during the last year. We utilized this reimbursement offer to purchase new laptop computers to be used in the precincts on Election Day, new transfer containers for the transport and long-term storage of election materials, new tabulator carrying cases and new ballot bags.

Additionally, the reimbursement was utilized to purchase a new absentee ballot drop box, which was installed outside the entrance to the Lakeview Arena. For the 2022 midterm election, the City of Marquette had three, secure, 24-hour drop boxes located throughout the city: at Lakeview Arena, the Municipal Service Center and at City Hall. These drop boxes, which are all on 24-hour surveillance, provide voters with additional access to return election materials, including absentee ballots, voter registration forms and absentee ballot application requests.

Election Outreach: The City Clerk presented during meetings of two local Rotary groups in an attempt to shed light on the election process and to encourage community members to get involved.

The Deputy Clerk and staff visited Snowberry Heights in advance of the November 2022 election, in order to provide additional election resources. Snowberry residents had the opportunity to register to vote, request and receive an absentee ballot and return their voted absentee ballot. The Deputy also returned to Snowberry the day prior to the November election, to provide residents the opportunity to return an absentee ballot in person.

Outreach was made to other surrounding assisted living facilities and nursing homes with little response; however, we remain open to providing additional election resources to those groups in the future if needed.

	Nov. 2021	Nov. 2022
Total Active Registered Voters	13,258	14,583

Polling Locations: Voters in City Precincts 1, 2 and 3 vote in the Baraga Gym, located in City Hall; voters in Precinct 4 vote in the City's Municipal Service Center, located on Wright Street; voters in Precincts 5, 6 and 7 vote at the YMCA on Fair Avenue. Additionally, the Absent Voter Counting Board operates at City Hall. This arrangement works well, and there are no plans to change locations.

Post-Election Audits: Each County in the state has at least one jurisdiction involved in Michigan's Bureau of Election (BOE) procedural audit. This process is conducted after each statewide election and the state uses these audits to verify that local clerks and election officials are following the State's procedures and processes before, during and after Election Day.

As an additional level of election security, clerks throughout the state have recently been helping to conduct Risk-Limiting Audits (RLAs) of state elections. This statistical audit provides a way to validate election results and further verify Michigan's election results.

ADMINISTRATIVE SERVICES

Information Technology

The City replaced all computers, which were at lease-end, during the months of July and August. Due to shipping delays throughout the industry, the computers were ordered at the beginning of the year to ensure the replacement and return of old equipment by lease-end. The rollout of all computer equipment was successful.

Two major switch replacement projects (spring and fall) are ongoing. Shipping delays have caused these projects to be slightly delayed. Some of the switches are still on back order. The switches that have been delivered are being configured and installed. The spring lease has been successfully terminated, and the equipment for the fall lease will be returned by mid-November.

Staff maintains seasonal site cellular equipment, point of sale equipment, phones, and network for the City's marinas and campground. The previous reservation system was replaced by a new point of sale and reservation system and IT staff is currently working with the new vendor to ensure the functionality of the software and the card processing configuration. Staff also replaced failing wireless equipment at Lakeview Arena for the public Wi-Fi.

IT staff continues to install and maintain multiple high-definition security cameras at City-owned locations. The security video is monitored by the City Police Department.

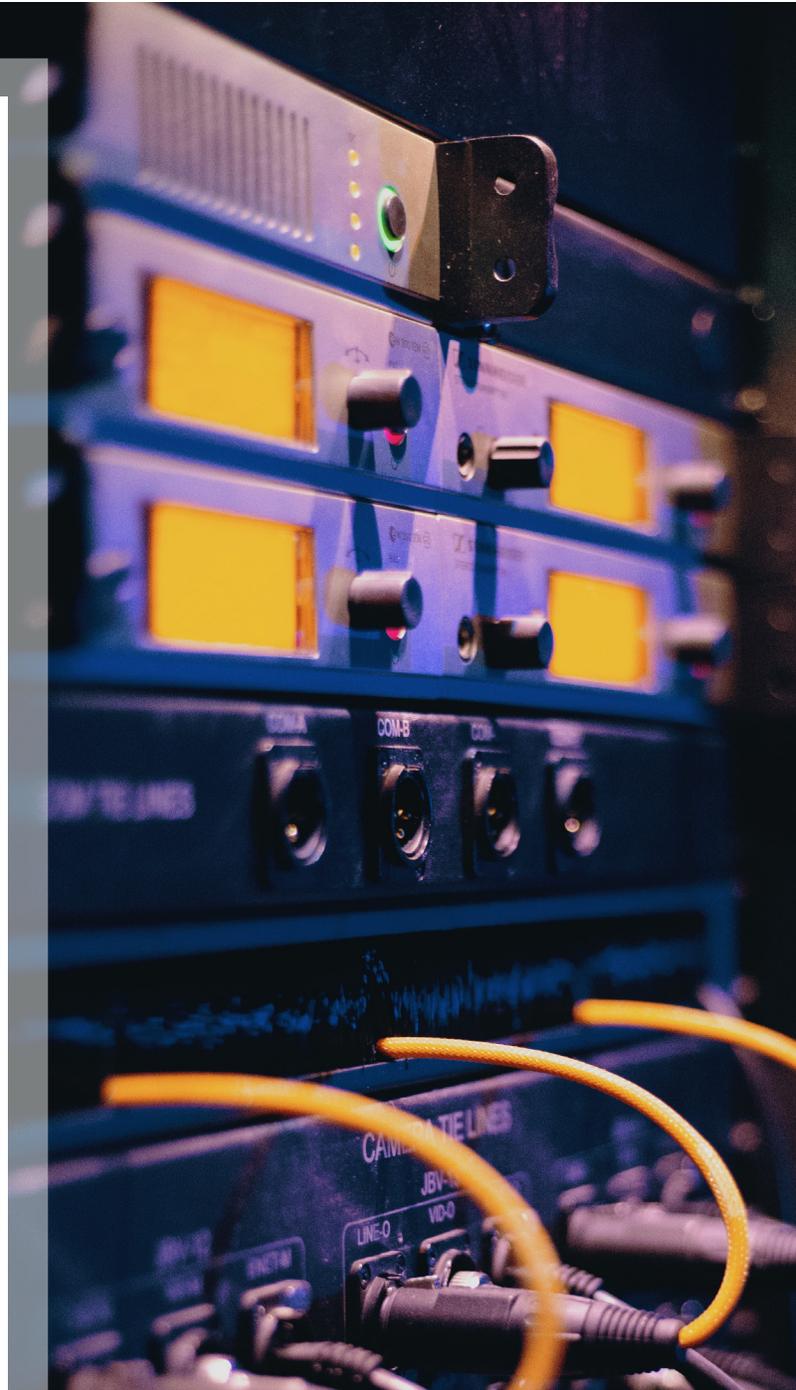
IT and Police Department staff worked together to successfully maintain the Michigan Law Enforcement Information Network (LEIN) security compliance. This allows the police to securely access their information network. Every three years compliance requirements are updated to meet the security demands of the current technology environment. Each cycle the security requirements become stricter, and compliance becomes increasingly difficult. IT and Police Department staff began working together on this audit early in the process and were successful making the necessary updates so that when the auditor performed the audit the City was in 100% compliance. To maintain remote access to the Police and Fire Department computers, IT upgraded the remote software to ensure it was Federal Information Processing Standards compliant.

Staff continues to monitor and maintain the City multi-node hyper-visor cluster.

Firmware and software updates on all computers, laptops, ruggedized laptops, tablets, and all mobile equipment are kept current to maintain adequate security standards, compatibility and functionality. Updates to the network including the firewall and network security on switches and server are maintained to ensure protection from evolving targeting, brute force attempts, hacks and other risk factors.

IT staff provides technical support for the initial testing and configuration of laptops and printers for elections as well as support for poll workers on Election Day. Election laptops were replaced this year.

IT staff works in conjunction with Marquette County to configure Fire Department tablets that work in conjunction with both City and County applications to improve communication and data access. IT staff continues to work with the Fire Department to replace equipment for their vehicles. This includes choosing tablets/computers with specifications that meet their needs as well as new



vehicle antennas and mounting systems.

The division configures and currently maintains ruggedized laptops for the Police Department which are used in patrol cars.

Staff is working with the Wastewater Treatment Facility to replace their end-of-life switches. This involved choosing the correct specifications for the switches in each location and for each purpose.

Staff continues to record and broadcast City Commission meetings to Channel 191 and YouTube.

The division teamed up with Northern Michigan Public Service Academy to train City of Marquette employees who use the Microsoft 365 suite of software, mainly on using Outlook and TEAMS.

COMMUNITY DEVELOPMENT Overview/Strategic Development

Department Overview

Planning, Zoning, and Code Enforcement division: Three full-time employees – City Planner/Zoning Administrator; Zoning Official; and Planning/Zoning Technician. Two shared-time employees - Administrative Assistant and Director of Planning and Community Development.

Engineering division: Eight full-time employees - City Engineer, Assistant City Engineer, Hydrology Engineer, Staff Engineer, GIS/CAD Technician, Engineering Technician II/Senior Drafter, Engineering Technician I/Inspector and Staff Surveyor. One shared-time employee - Administrative Assistant.

Strategic Development

The following is a synopsis of the major projects the Strategic Development Division was responsible for in Fiscal Year 2021-2022:

Municipal Property Sales: The Director has served as the lead for the North McClellan Avenue Attainable Housing Proposal, the Spring Street Attainable Housing Proposal, and the continued negotiation for the sale of the former Cliffs-Dow site.

Cliffs-Dow: The Director continued to facilitate the response activity on the former Dow site. The project team (City, TriMedia, and Foley, Baron, Metzger & Juip) gathered data, prepared reports, and met with EGLE to work towards addressing all the challenges related to the site.

Grant Management: The Director served as the lead for the National Fish and Wildlife Foundation Grant for Lakeshore Boulevard, the Michigan Coastal Management Program Grant for Lakeshore Boulevard, and the USACE Section 111 Program.

Economic Development: The Director facilitated discussion and provided



ed information to various owners, investors, and interested parties to assist in advancing development and creating more tax base in the City. Some specific examples include the Shophouse Park Recreation Innovation District, Founders Landing Superior Stop Parcel Hotel Inquiry, Hemlock Housing Development, 425 Agreement with Marquette Township for Longyear Housing, Former MGH Campus redevelopment, and the Kwik Trip property site selection search.

Redevelopment Ready Communities: The Director completed the annual maintenance items required to maintain the certification.

Community Master Plan: The Director served as lead for the drafting and evaluation of a Request for Proposals that led to the hiring of Beckett and Raeder to serve as Planning Consultant for the project. To date, the project has kicked off with the assembling of a Master Plan Steering Committee and the initiation of the public engagement process.



COMMUNITY DEVELOPMENT Engineering

The Engineering division designed and managed various projects during the 2022 fiscal year. The projects vary in scope and size and are listed below. The Engineering division also provides many other support roles which are also listed below.

Annual Maintenance Projects

Street Improvement/Maintenance Project in conjunction with Sanitary Lateral Replacements (SIMP): The SIMP extends the useful service life of our street pavement structures with heavy maintenance or preventive maintenance methods, such as mill and overlay, crack sealing, and crush/shape. A mill and overlay can extend pavement life by 10-15+ years. Crack sealing can extend the pavement life by 3+ years. A crush/shape is expected to last for 15-20 years. This year's SIMP project resulted in heavy maintenance activities on 1.54 miles of street and preventive maintenance crack sealing on 4.6 miles of street. In addition, a total of 22 sanitary sewer laterals were either replaced or had minor repairs. The total cost of the SIMP was \$1,146,000.

Heavy street maintenance and sanitary sewer lateral replacement locations:

East Nicolet Boulevard – Allouez to Nicolet
Tonti Road – US 41 to E. Nicolet
McClellan Avenue – Ridge to Cleveland
Sugarloaf Avenue – Wright Street to Tourist Park Entrance
Bluff Street – Lincoln to Morgan
Center Street – Wilkinson to Presque Isle
Longyear Avenue – South of Summit

Sidewalk Replacement and Repair Project/Wright Street Sidewalk Extension Project: This project replaced over 500 feet of sidewalk and extended over 800 feet of sidewalk along Wright Street and provided a crossing to the greenway/pedestrian corridor that runs north from Wright Street. The project was completed in June at a cost of \$120,430.

Sanitary and Storm Sewer Cleaning and Televising Project: This project is a proactive measure used to analyze sections of our sewer system on a regular basis. Results of the televising are used to determine if the pipes are close to failure, requires root control, are a candidate for cure-in-place lining, or have excessive groundwater infiltration. Approximately 20,000 feet of sanitary sewer main is being televised at a projected cost of \$47,000 along with 10,000 feet of storm sewer main at a projected cost of \$27,000.

Reconstruction/Construction Projects

MDOT – US41/Front Street Reconstruction Project – Furnace Street through the Front Street Roundabout: This project was primarily designed and managed by MDOT and consisted of the reconstruction of a portion of Front Street. Included in this project was the replacement of portions of City storm sewer, sanitary sewer service lines and watermain. Engineering oversaw the design, permitting and installation of these City owned utilities. Engineering also coordinated with the Marquette Beautification Committee to permit and reinstall the irrigation system adjacent to the roadway. The project is currently under construction with a projected cost to the City of \$175,000.



Lakeshore Boulevard Coastal Restoration Project: This project included the restoration of approximately 1,600 feet of coastal habitat along Lake Superior. The coastal habitat was designed to be resilient during severe weather events and help to protect City infrastructure. This project was 50% funded by a grant through the Michigan EGLE, Coastal Zone Management program. The Superior Watershed Partnership - Great Lakes Climate Corps also participated in this project to aid with site prep and plantings. The project was completed in September at a total cost of \$193,200.

Marquette Mall Utility Relocation Project: This is a privately funded utility relocation project. The owner of the former Marquette Mall site is redeveloping the site and splitting it into various parcels. Per City/EGLE requirements, the new parcels need to be serviced by publicly owned utilities. Engineering completed EGLE permitting, plan review and construction oversight of this project.

Rippling River Resort Watermain Extension: This is a privately funded utility extension project. Watermain was extended from the intersection of McClellan/Division Street to the edge of the Rippling River Resort property along McClellan/M553 to allow the resort to connect to the City's water system. Engineering completed EGLE permitting, plan review and construction oversight for this project.

Ongoing Projects

Lakeshore Boulevard Shoreline Restoration – Phase 2 - Engineering staff coordinated with a consulting team made up of Baird, Foth and RES to develop plans for a nature-based solution to the continued erosion along the Lake Superior shoreline between Pine Street and Hawley Street. The current design consists of the placement of 6' thick layer of cobble sized stone along that shoreline which would absorb and dissipate wave energy without enhancement of nearshore sand erosion which is an unintended result typically associated with traditional large armor boulder revetments. The design would also allow for enhanced public access to the Lake Superior shoreline. The project design was finalized, and a joint permit was submitted to EGLE and the Army Corps of Engineers. The permit was formally denied on June 23, 2022, based on concerns about the amount of bottomlands impacts. This decision is currently being appealed.

Dead River Mouth Dredging – Maritime Administration Grant Project
 - The City has been tentatively awarded a grant from the Maritime Administration (MARAD) to complete a dredging project at the mouth of the Dead River near the Lake Superior and Ishpeming (LS&I) ore dock. The dredged sand is proposed to be reused in various coastal (near shore and upland) applications along the Lake Superior shoreline. Cleveland Cliffs has agreed to cover the \$750,000 match required for this grant along with covering the upfront cost of environmental work needed to initiate the grant agreement with MARAD. To date, preliminary design is complete, and we are currently working through the National Environmental Policy Act required Environmental Assessment. Once this work is completed, we can proceed with final design and permitting. The maximum grant funding available for this project is \$1,617,750.

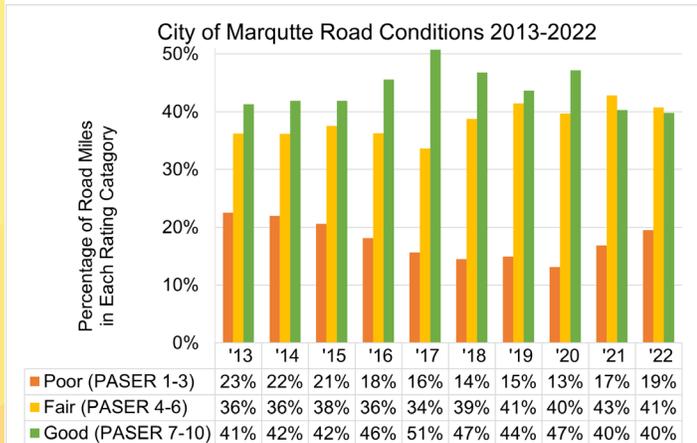
Hemlock Development – This project consists of a proposed housing development near the intersection of McClellan Avenue and Division Street. A public roadway and utilities are included in this project. A consultant is working on finalizing the design for the proposed roadway and utilities which will be funded by the City through a development agreement. The plans for the roadway and utilities have been approved by the Planning Commission with the condition that City staff comments are to be met. Engineering staff will permit and manage the construction of the public utilities and roadway. Construction is expected to begin in the spring of 2023. The City's contribution to this project is capped at \$2,000,000.

Street Administration - Capital Improvements Plan (CIP)

The Engineering division is responsible for facilitating the Capital Improvement process. The plan is adjusted annually to account for funding changes and project backlogs. Engineering annually collects data on City utilities, roadways, sidewalks and various other assets which is vital to future project planning. In 2022, the City's CIP was extended through 2029. Also, during 2022, the City Engineer and Assistant City Engineer participated in an Asset Management champions program funded by the Michigan Infrastructure Council. This program helps to train and provide tools for asset managers in Michigan communities.

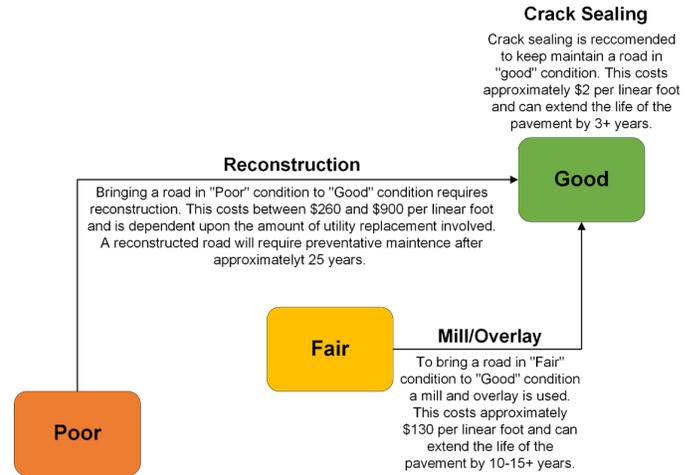
Below is a graph showing the status of the entire City street network on a yearly basis. This shows both the effectiveness of current and past asset management strategies and funding impacts.

Selecting pavement repair treatments requires balancing costs and the additional life expectancy a treatment adds to a road. Roads are damaged by various forces including weather (water, freeze thaw, sunlight) and traffic (particularly the amount of commercial truck traffic). The City commonly uses three strategies to improve and repair our roads including crack sealing, milling and overlaying, and



reconstruction.

Crack sealing is the recommended treatment for roads rated in “good” condition. Sealing the cracks in the pavement helps to keep water from infiltrating into and softening the gravel base. Crack sealing generally costs around \$2.00 per linear foot and extends the life of a road by 3+ years. While this treatment does not greatly extend the life of the pavement it is by far the cheapest treatment option and is therefore a cost-effective maintenance treatment to keep roads in “good” condition.



Milling and overlaying involves removing the top portion of asphalt from a roadway and then paving over it with a new course of asphalt. This is the recommended treatment for roads in “fair” condition and can add structural strength as well as a new smooth driving surface. This is the treatment which is used on the City’s annual SIMP project. The repair is expected to last 10 to 15+ years and cost approximately \$90 - \$130 per linear foot. Milling and overlaying a road rated “fair” brings it into “good” condition. Reconstruction is required when roads have deteriorated to “poor” condition and involves removing and replacing all the existing pavement and base. This is the most expensive treatment option and is coordinated with the replacement of underground utilities. Costs can vary between \$260 and \$900 per linear foot depending on the extent of the utilities being replaced. A newly reconstructed road can last 25+ years.

Permitting and Site Plan Review

Right-of-way permits ensure that activities performed in the City right-of-way are done in a manner that protects the safety and welfare of the public. Permits for utility work ensure that connections to the public system are inspected for conformance with City standards and specifications. The Engineering division also coordinates, and issues permits for community events which occur within the City right-of-way such as races, block parties, and parades. Community event permits are reviewed and approved by Public Works, Community Services, Police, Fire and the Downtown Development Authority. The Engineering division issued 239 permits during this fiscal year totaling \$41,160 in permit fees.

The Engineering division reviewed and commented on all site plans submitted to the Planning and Zoning division.

McClellan Avenue and Presque Isle Bog Wetlands Mitigation

The 2012 McClellan Avenue extension project required a permit from the Department of Environmental Quality (now EGLE). The permit required that the City create new wetlands and monitor them annually for 10 years. Every year monitoring of the new wetlands, which includes replacement planting and invasive species removal, is contracted out to a consultant specializing in environmental studies. During the past ten years as part of their required work, we have had the consultant plant some replacement trees and shrubs. This is necessary due to higher die off than expected caused by unexpected high-water levels in the constructed wetlands. The high-water levels in the wetlands are caused by the adjacent high level of Lake Superior. This year the Marquette County Conservation District performed our monitoring, planting, and invasive species removal. The field work is done and the annual report to EGLE is being written.

Wetlands were disturbed during the highway roundabout projects at Grove Street and in front of the new hospital. As part of the Department of Environmental Quality (now EGLE) permit for disturbing these wetlands and for work near Whetstone Creek, additional wetland mitigation was needed. To meet the requirements, the City built two new wetlands totaling 0.8 acres in size. Further annual monitoring for a mandated length of five years on these two new wetlands is required. As above, this work includes an inventory of wetland plants, a table of monthly water levels, removal of invasive species and yearly planting of replacement trees and shrubs. This year's report is the third of five and fieldwork was performed by the Marquette County Conservation District with staff handling the reporting.

Stormwater Fee Administration

In accordance with Section 48-187 of the City Code, the Stormwater Utility Fee Enterprise Fund is used for the construction, operation and maintenance of all public stormwater collection and retention systems in the city. In addition, this fee is used to cover the costs associated with the control of erosion and sedimentation associated with stormwater runoff, and the protection of water quality in natural water courses throughout the city. The fee is based on a flat fee for residential units while other properties are charged a fee based upon the amount of impervious areas that contribute to stormwater runoff. The Hydraulic Engineer and the GIS technician reviewed and revised 37 parcels due to splits, development, or the integration of onsite water quality measures. Many more are waiting to be done and will be completed as soon as construction season starts to wind down. The Hydraulic Engineer and City Engineers assisted the City Manager and Attorney with a challenge to the Stormwater Fee.

Hydraulic Modeling of City Infrastructure

The City of Marquette owns specific software that allows us to digitally model the infrastructure and processes of our sanitary and storm sewer systems. Using this software, we can simulate any condition our sanitary and storm systems may see. This will allow us to determine areas in need of reconfiguration and/or upsizing or downsizing of pipes. Annually staff edits, updates, and calibrates the model for additional sanitary and storm sewer that was constructed in the previous year's projects. The City of Marquette Engineering Department also owns computer software that models the City's potable water system. So yearly this model is updated, calibrated and valuable data such as pressures and flows are uploaded into the City's GIS system. This model is valuable in that it can show weak spots and bottle necks that can be fixed via our Capital Outlay projects. In addition, the model also is the functional record of the fire flows available at every hydrant in the city.

Geographic Information System and Global Positioning System

The City of Marquette's Geographic Information System (GIS) program is responsible for the maintenance and distribution of geographic data and maps to City staff, citizens, organizations, and contractors. The city initiated its GIS program in 1998 with the hiring of one GIS Technician, and with the help of paid/nonpaid Northern Michigan University GIS student interns, the GIS program has developed over a hundred different data layers. The City is transitioning from a desktop GIS environment to cloud based. Some City departments are using ArcGIS online to make maps, analyze data, and to share and collaborate. This also allows City field crews to be more efficient by accessing GIS cloud data instantaneously via mobile GIS.

Engineering and Department of Public Works Water/Sanitary Departments are using the ArcGIS Field Maps app installed on iPads and iPhones, paired with the Trimble R1 Global Positioning System (GPS) receivers, which allows staff to locate, collect, update and view data in real time. Moving GIS information and tasks to the field will improve processes, streamline field operations, optimize resources, reduce paperwork, reduce waste and saves time. In 2022, the Engineering Department used ArcGIS field maps/iPad to inspect and collect data on the city multiuse path, fire hydrants, storm water culverts, and update street ratings. The Public Works Department located and collected water shutoff and sanitary cleanout locations that were previously unknown.

Engineering and Department of Public Works Departments can now use the City's GIS to view sanitary/storm sewer main/manhole inspection reports, videos, and pictures. This allows departments to quickly access and analyze the sewer collection system for any cracks, roots, or infiltration that could be causing problems, which enables the city to strategize asset management and infrastructure repair.

COMMUNITY DEVELOPMENT

Planning/Zoning

The following is a synopsis of the major projects the Planning division was responsible for in Fiscal Year 2021-22:

Land Development Code (LDC): The most recent amendments to the LDC were adopted in August of 2022 and included updates to several of the fifteen Articles. Staff continually annotates portions of the codes that should be considered for amendment and has been annotating a copy of the LDC as well as logging potential updates separately to develop the next proposed draft of amendments, and have discussed some of these potential amendments with the Planning Commission. It is estimated that by February another set of amendments will be prepared for a work session between the Planning Commission and City Commission.

Municipal Property: The Municipal Property Inventory was updated and the Planning Commission approved the updated document and map in May of 2022.

Redevelopment Ready Communities: Staff provided several training articles to the Planning Commission and Board of Zoning Appeals at their regular meetings, per the recommended schedule provided by the RRC program. Staff also updated the Guide to Development that summarizes the permit and application process for property development in the City to include new relevant staff directors and fees for Fiscal Year 2022-23.

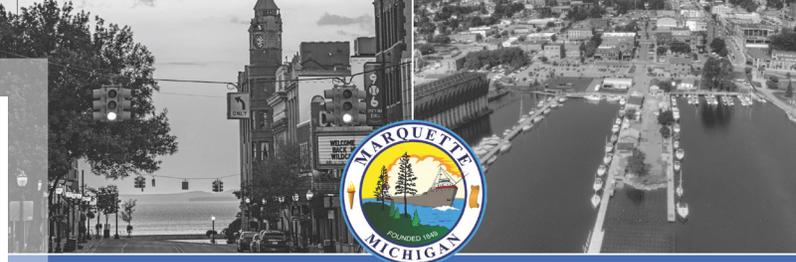
Day-to-Day Planning Activities

Most of the day-to-day activities for the Planning division include working on items that are required to be reviewed by the Planning Commission, property and development inquiries, providing oversight and assistance to the Zoning and Code Enforcement operations, working on the above mentioned and other long-range planning projects, preparing public information and reports for annual street reconstruction projects, working on municipal property use requests, and working collaboratively with other agencies on issues and projects that are relevant to the City's planning objectives.

The Director acts as liaison for the City Manager/Commission, the City Planner acts as the liaison for the Planning Commission and the Zoning Official is the liaison for the Board of Zoning Appeals. During the past fiscal year staff cumulatively attended 20 Planning Commission meetings, 24 City Commission meetings, one Joint City Commission/Planning Commission work session, three Board of Zoning Appeals meetings, six US 41/M-28 Corridor Management Team Meetings, and two meetings of the Climate Adaptation Task Force.

Day-to-Day Zoning Activities

Zoning activities are a major day-to-day focus of the Planning and Zoning division. Staff manages a very large portfolio of work, including reviewing site plans and other development proposal materials, processing permit applications, researching zoning and planning legal issues, making staff interpretations of ordinances (including researching past practice/cases), making address assignments for new/changed street addresses, helping to develop ordinance amendments as required, preparing reports for the Planning Commission (staff analysis for site plan reviews and special land use permits) and the Board of Zoning Appeals (variances, interpretations and appeals).



CITY OF MARQUETTE

Community Master Plan Update



The City of Marquette is updating its Master Plan. We value your input!
marquettemasterplan.org

Zoning Permits and Applications

Processing permits and applications, whether they are to be reviewed by the Planning Commission, Board of Zoning Appeals, or administratively approved, constitutes a large portion of the day-to-day activities of the Zoning Official. Three hundred eighty-seven permits were issued/approved in FY 22 including zoning compliance, curb cut, sign, and fence permits, among others. One hundred forty-four applications were approved, primarily consisting of rental registrations. The total permits and applications processed by this office during Fiscal Year 2021-2022 was 531.

In addition to the permits and applications processed by staff, the City Planner also processed 35 address assignments/re-assignments and coordinated the review process for eight requests for a License for Use of City Property during the last fiscal year.

Code Enforcement

The Land Development Code is supported by a Code Enforcement program, which in turn protects property values and provides high-quality places to reside, conduct business and recreate. Enforcement of the Land Development Code and the International Property Maintenance Code is a function of the Planning and Zoning division, but enforcement of many of the ordinances found in the City Code is also a responsibility of the Code Enforcement function of Planning and Zoning. City Code provisions covered by our Code Enforcement includes those for garbage and rubbish placement/dumping, inoperative/unlicensed vehicles, prohibited accumulation (miscellaneous materials strewn about, piled up, or otherwise not properly stored in a yard), noxious weeds, long grass, property numbering, and the outdoor use of indoor household furniture.

There were 599 total recorded code violations in Fiscal Year 2021-22. Noxious weeds/long grass violations, household furniture violations, and prohibited accumulation violations typically constitute most of the complaints Code Enforcement receives during spring through fall. During the winter, Front Yard Parking violations are usually the most persistent violation.

COMMUNITY SERVICES

Arts and Culture

The Arts and Culture division consists of the Community Services Arts and Culture Manager, Arts and Senior Services Coordinator (split position), and part-time Marketing and Promotions Assistant. The Marquette Arts and Culture Center is located on the lower level of Peter White Public Library. The office serves to support, facilitate, and grow an empowered vital arts, cultural, and creative community.

Grant Administration

Michigan Arts and Culture Council Project, \$7,600, Art Week
Arts Midwest, \$8,000, Cultural Trail
Michigan Arts and Culture Council Project, \$19,680, Art Week
Michigan Arts and Culture Council Capital, \$28,759, Accessible Staging Platforms
National Endowment for the Arts, Our Town Grant, \$100,000, Cultural Trail
Innovate Marquette SmartZone, \$5,000, Art Awards

Completed Planning Efforts

Hurley Basketball Court Mural Installation
Upper Peninsula Arts and Culture Alliance – Artist Directory
Upper Peninsula Arts and Culture Alliance – Michigan Arts and Culture Council Re-Grantor
Captain's Residence Gallery

Presentations

LSCP Leadership Academy, State of Arts and Culture
LSCP Academy, Public Art Bus Tour
Marquette Breakfast Rotary, Public Art and Cultural Trail
Michigan Arts and Culture Council, Public Art Tour

Arts Advocacy

Michigan Arts Access Board of Directors
Upper Peninsula Arts and Culture Alliance Board of Directors

Michigan Arts and Culture Council Creative Aging Listening Session
Governor's Office presented proclamation at the Annual Art Awards
Michigan Arts and Culture Council Grant Training
Artists in Excellence Program, High School Student Leadership Program

Media

Salamander Days featured in Detroit Public Television Special
Salamander Days featured in April 2022 Washington Post Article
Art Week featured in Summer 2022 Edition of Great Lakes Magazine

Other

Managed Marquette Senior High School Gallery Internship

Events, Programs, and Placemaking

7th Annual City of Marquette Art Week

51 unique events, installations, and exhibits; 61 partner organizations and businesses; 205 partner artists/performers; 3,161 attendees

25th Annual Art Awards

150 attendees; honored 25 years of recipients

Governor's Office Presented

Michigan Arts and Culture Council Staff Presented

In partnership with Innovate Marquette SmartZone

Monthly Deo Gallery Exhibits and Artist Receptions

Community Art Exhibits at City Hall



Senior Visual Arts

Twice-monthly art classes with local art teachers and mediums/projects
Eight teachers; 26 total classes; 93 unique students; average 15 students/class

Senior Theatre Experience

Twice-monthly theatre/acting classes; monthly classes/rehearsals/productions; average six participants/activity; four new participants
Letters from Home creative writing and storytelling project; monthly writing prompts

Senior Dance

Weekly dance classes; average four participants/class

Artist Consultations and Support Services

Staff consulted with over seventy individual artists and arts and culture organizations, aiding in marketing and promotion, organizational and business development, grant writing, event coordination, and general project support.

Events and Projects

Local Galleries and Studios - First Thursdays Art Walk;
Superior Watershed Partnership - Salamander Days
U.P. Land Conservancy - Bayou Nature Preserve Art Walk
Lake Superior Art Association - 70th Anniversary Celebration
Marquette Regional History Center - Holiday Art Sale
High School Art Teachers - Artists in Excellence Program
Marquette Area Sister Cities Partnership - Gift from City (Stationery)
U.P. Arts and Culture Alliance - Grant Workshop
U.P. Arts and Culture Alliance - Reception
Michigan Arts Access; Instructor Search

Organizational Consultation

Revolve Creative Conference
Room at the Inn – Engaging Homeless Population with the Arts
Lake Superior Art Association/Fresh Coast Plein Air Painting Festival
Women's Center – Raising Awareness of Domestic Violence through the Arts
West End Suicide Prevention – High School Art Show, Coordination

Business/Nonprofit Startup and General Consults

Zero Degrees – Nonprofit Startup Consult

Mural Consults with the Peter White Public Library and three private building owners.

COMMUNITY SERVICES

Parks and Recreation

Parks and Recreation division consists of the Director, Assistant Director, Parks and Recreation Coordinator, full-time Administrative Assistant, and a part-time Administrative Assistant. Staff is responsible for the planning, development, management and operation of all park facilities, and City-sponsored and co-sponsored recreation programs. Staff administers the Promotion Fund and Discount Fee Waiver for cash, fees, or in-kind relief.

Grant Administration

DNR Trust Fund Grant- \$300,000, Mattson Park Inclusive Playground, Construction to begin in spring 2023

DNR Trust Fund Grant- \$160,000, Williams Park ADA Accessibility and Resurfacing of the Tennis and Basketball Courts, construction complete

DNR Passport Grant- \$45,000, Tourist Park Playground, Design underway, construction in spring 2023

DNR Passport Grant- \$45,000, Tourist Park Universal Design Pods, Project complete and reimbursed

DNR Land and Water Conservation Fund Grant- \$250,000, Tourist Park Day-Use Access Road and Parking, application submitted

DNR Passport Grant- \$105,000, Lions Lakeside Park Renovations, application submitted

Planning

Lighthouse Park, U.S. Coast Guard Station building renovation
Presque Isle Marina, Parking lot repaving
Presque Isle Park, Bandshell replacement

Capital Improvements

Presque Isle Pier Removal and Anchoring System, Construction underway
Lakeview Arena Russell Arena Dasher Board Replacement, Project completed
Founders Landing Pier Redevelopment Project, Construction to be completed in spring 2023
Lighthouse Park Captain's Residence Renovation, Complete
Hurley Field Playground, Construction completed

Facility Revenue

Baseball Fields, \$4,366
Soccer Fields, \$4,815
U.P. Community Rowing Club, \$2,697
Island Ice Cream Store-Vango's, \$1,800
Marquette Maritime Museum, \$12,987
Presque Isle Pavilion Special Alcohol Permit, \$4,250 (85 permits)
Captain's House STR, \$30,300 (50 nights)

Special Events

Event Contracts/Permit Administration, 69
Promotional Fund, \$10,784
Total Parks and Recreation Revenue, \$21,456

Cinder Pond and Presque Isle Marinas

The City of Marquette operates two marina facilities and a seasonal mooring field. Presque Isle Marina provides mooring for 38 vessels, two launch piers and staff monitored parking area. Cinder Pond Marina provides mooring for 101 vessels, a double boat launch, a travel lift equipped with a mast boom, fish cleaning station and a staff monitored parking area. The mooring field can accommodate 21 vessels.



Operational Overview

Marina operations involve the assistance of seven seasonal Marina Attendants, one seasonal Assistant Manager, and one seasonal Manager. Marina staff duties include cleaning and maintaining the grounds and facilities; assisting with docking; fueling and pump-outs of vessels; and coordinating all transient arrivals and departures.

Accomplishments

Obtained Class "C" Underground Fuel Storage Tank Operator Certification, all employees trained and certified.
Rebuilt aged and damaged docks.

Grant Administration

DNR Waterways- \$262,100, Presque Isle Marina parking lot replacement, pier demolition and new pier anchoring system. Project underway with estimated completion in summer 2023.

Presque Isle Marina

35 seasonal slips, 85 transient slips, and 749 launch passes sold. There were 26 boats on the waiting list for a slip.

Cinder Pond Marina

91 seasonal slips (including bulkhead), 349 transient slips, 755 daily launch passes, 19 mooring field slips and 188 seasonal launch passes were sold. 59 boats were on the waiting list.
Fuel Sales, \$119,651
Winter Storage, \$7,644
Special Events, \$5,762
Promotional Funds, (\$576)

Lakeview Arena

Lakeview Arena is a multi-purpose facility with a primary function of providing artificial ice six months of the year. The facility accommodates trade shows, special events, weddings, and other entertainment-related activities during non-ice periods. Lakeview Arena is home to the Community Services – Parks and Recreation division, and leases office space to Marquette Junior Hockey, Marquette Senior High School Hockey, Marquette Mutineers, Marquette Figure Skating Club, Superior Hockey, and the Noquemanon Trail Network.

Operational Hours

Lakeview Arena operations involve the assistance of six seasonal

Rental Revenue

	<u>Hours</u>	<u>Revenue</u>
Marquette Junior Hockey	1206.25	\$241,025
Marquette Figure Skating	205.5	\$41,059
Marquette Senior High School	165	\$24,750
Marquette Mutineers	27	\$7,400
Stick It to Cancer	33	\$6,775
Public/Open Skate – all types	950	\$31,957
Senior Skate	27	\$5,400
Skate and Skate Aid Rental		\$10,266
Citizens' Forum	145	\$4,350
Dry Floor/Parking Lot Events	10 events	\$15,168
Dry Floor Hourly	151	\$5,285
Promotional Fund		(\$8,800)

Leased Space

	<u>Rent/Month</u>	<u>Revenue</u>
Marquette Junior Hockey	\$532.50	\$6,390
Marquette Mutineers	\$1,078	\$5,390
Marquette Figure Skating	\$50.00	\$600
Noquemanon Trail Network	\$463.50	\$5,562
YMCA	\$1/year	\$1
Marquette Junior Hockey Concessions	\$720	\$4,320
Superior Hockey	\$1,358	\$16,300
Marquette Senior High School	\$478.83	\$5,070
Mqt. Sr. High School Red Room	\$585/year	\$585
Dead River Derby	\$50	\$600

Zamboni drivers, two seasonal skate guards, one part-time custodian, a part-time Parks and Recreation Supervisor, 50% of a part-time Parks and Recreation Laborer, part-time Administrative Assistant and the Parks and Recreation Coordinator. The Department of Public Works staff handles major maintenance of the building, primarily through a Johnson Controls service contract.

Ice Season

September 26 – March 27, from 7 a.m. – 12 p.m. (midnight)
Summer Dry Floor: March 28 – September 12, from 8 a.m. – 5 p.m. (or later for events)

Planning

Arena Sound System updates – obtaining quotes
Staging – Michigan Arts and Culture Council grant awarded and staff procuring new staging in Fiscal Year 2022/23.

Accomplishments

Hosted numerous tournaments, including a Michigan Amateur Hockey Association State Tournament, Meijer State Games, and an adult co-ed charity tournament. Purchased and installed new dasher boards for the Russell Arena Completed new skate shack. Several summer dry floor events returned after taking last summer off due to COVID. These events include Kiwanis chicken barbeque, Ore to Shore, and multiple weddings.

Tourist Park Campground

The Tourist Park Campground consists of 110 campsites, two shower/washroom facilities and office building. The operating season was May 21 to October 16, with office hours for spring and fall 9 a.m. – 7 p.m. and summer 8 a.m. – 10 p.m. Tourist Park Campground operates with seven seasonal Attendants and one seasonal Manager.

Planning

Tourist Park Playground – Michigan Department Natural Resources Passport Grant Funded – Design complete, construction in 2023
Dump station replacement and repair

Events

Hiawatha Music Festival returned after a two-year hiatus
Hosted the Guts Frisbee Tournament

FY 2021/22 Statistics

Camping Days Open, 149
Season Capacity Average, 70.85%
Total Campsite Revenue, \$443,981
Total Concessions/Sales, \$26,202
Special Events/Picnic Sites, \$24,180
Promotional Fund,(\$2,440)

COMMUNITY SERVICES

Senior Services

The Marquette Senior Center has a Senior Services Manager, three licensed Social Workers, Arts and Senior Services Coordinator (split position), one part-time Administrative Assistant and seven Homemaker Aides who provide services to seniors in our service area. Our service area includes the City of Marquette, as well as the townships of Marquette, Chocolay and Powell. Complying with Office of Services to the Aging standards, seniors 60+ are eligible for homemaking and personal care, as well as social work services which are comprised of Case Coordination, Outreach and Financial Services (including Medicare Part D). Seniors ages 50+ are eligible to take part in health, educational, recreational and leisure activities offered by the Center.

Funding Sources

County Millage (.4474 mills): \$408,791.00
 City Millage (.3500 mills): \$230,650
 UPCAP Contract: \$55,618.51

Accomplishments

Social Work staff assisted in saving older adults in our area around \$113,323.55 in health insurance costs. Serving a combined 287 clients in a five-week time frame.

Transitioned back into in-person programming with safety precautions in place.

Facilitated Tax assistance to 332 older adults in partnership with AARP.

Helped facilitate the Senior Arts Program.

In the programs first year back, we helped provide free Home Injury Control equipment to 15 seniors. Helping them stay safe and independent in their homes.

Hired two new Homemaker Aides.

Continued partnership with Northern Michigan University's student nursing program for our clients most at need.

Created and facilitated a monthly Parkinson's support group.

Hosted four Picnic in the Parks with community-based presenters.

Social workers filled out medication, food, and housing applications for many seniors to assist in these ever-growing insecurities.

All 15 staff members participated in all necessary trainings to maintain credentials and some elective trainings.

Continued Intergenerational artwork project with Cherry Creek students to all our homemaking clients to ward off social isolation.

Partnered with the City Clerk's Office to provide more space for elections.

Facilitated numerous transportation requests through Retired Senior Volunteer program and Marq-Tran.

Hosted and helped facilitate diversity and inclusion discussion



among senior network providers.

Expanded our personal care program to all four of our service areas. Previously only offered to Marquette city residents.

Statistics

Visitors/Phone Inquiries and Walk-ins/General programs registrations (including Senior Baraga Gym): 13,221

321 Seniors participated in regularly scheduled recreation adventures.

Hosted 39 Congregate Meals.

Average of seven homemaker aides' staff to accommodate 170 unduplicated clients.

Fiscal Year 2021/22		
Service	Unduplicated Clients	Hours
Information and Referral	1456	1330.75
Outreach	77	142.75
Health Promotion	245	N/A
Financial Management	140	431.75
Case Coordination and Support	221	1759.50
Homemaking	270	2943.25
UPCAP Contract	270	3462.25

FACILITIES AND MAINTENANCE

The Facilities and Maintenance Department provides maintenance and support for the City of Marquette vehicle/equipment fleet, traffic signals, public buildings, Park Cemetery, and all recreational parks. The department is comprised of the following divisions: Forestry, Park Cemetery, Motor Vehicle Equipment, Facilities and Parks and Recreation Maintenance. Some of the core functions of the department include routine preventative and corrective maintenance, parking lot snow and ice control, burials, tree maintenance and park maintenance.

The Facilities and Maintenance division had two supervisors, Motor Pool and Facilities, retire during the year. Both positions were filled by internal candidates. Residents can expect the same great service and response time from the new leadership as shown in past years.

All three maintenance divisions in the Facilities and Maintenance department had a very busy year maintaining and replacing our existing infrastructure as well as assisting in the construction of new City facilities. Staff has done a wonderful job maintaining our park facilities and green spaces with reduced budgets and less labor hours available.

Below is a summarized review of the FY 22 accomplishments for the Facilities divisions.

Forestry

1 Arbor Day tree planting at Park Cemetery
56 street-side and park trees were planted via contractor
205 small and 72 large trees pruned
207 dead/dying/diseased/dangerous trees removed
100 stumps ground out
33 Ash trees treated against Emerald Ash Borer

Park Cemetery

21 traditional, 52 cremains, and 1 green burial
45 grave space sales
59 monument foundations placed
225 genealogy searches

Motor Pool

The City purchased one municipal tractor (\$170,000), three police patrol vehicles (\$154,000), one used fire truck (\$39,000), and one fork truck (\$30,000) in FY 22. Motor Pool maintains 96 sedans/pickups, 87 units of large equipment, and 161 units of small equipment.

The City of Marquette surplus online auction generated \$56,849 worth of surplus equipment revenue last year.

Significant equipment maintenance was performed over FY 22 including 40 tune ups, 420 oil changes, 1 total (120 hours) restoration, 140 snowplow underbody changes, 160 instances of scheduled maintenance, 6 instances of new equipment outfits, and 89 instances of needed maintenance on brake, suspension, drive train, and engine systems.

Facilities-Maintenance

North Ballfield received a full restoration of its infield. This project was done in conjunction with the Blues organization. Staff installed new irrigation and infield surfacing.

Hurley playground received a much-needed renovation. This project was done in conjunction with the Rotary Club of Marquette. City staff



removed the old playground and made numerous site modifications to facilitate constructing a new composite playground and swing set. Staff prepped the site for a new basketball court as well.

Presque Isle Marina received considerable damage over the winter. The Army National Guard assisted in retrieving the floating dock system and securing it in the harbor. J.F Brennan was hired to fix and reposition the dock at its original location.

Harlow Park fountain received a new coat of paint just in time for the Fourth of July.

Facilities Maintenance division increased its hourly wage for seasonal staff. This helped with filling vacancies for summer help. At the height of summer, we had 14 seasonal laborers covering all shifts.

South Shore Fishing Association replaced the fish cleaning station grinder through a matching grant they received. This was much needed as the old one was worn out.

Staff continues to perform roof repairs at City Hall. Due to its age, more frequent inspections and repairs are required.

Staff worked with Community Services on many summer events by providing picnic tables, trash cans and maintenance support.

The Mattson Park bulkhead received damage due to a cruise ship. The prop wash caused a washout that was 20 feet long by 10 feet wide. Staff shored up the cave-in and will continue to monitor it until a long-term solution is found.

Staff replaced 180 boards on the Founders Landing Boardwalk.

The newly constructed north and south piers at Founders Landing were substantially completed and will now require additional staff hours to maintain.

Significant park activities were completed including 360 playground inspections, 25 toy replacements, 6 toy repairs, 28 barrier post replacements, and the maintenance of 210 trash cans, 15 dog boxes, and 115 picnic tables.

FINANCE

The Financial Services Department provides administrative support to the City of Marquette government. It maintains excellence in the accounting of all financial activity and provides support to City departments with financial, budgetary and procurement issues. The goal of the department is to provide relevant, timely and accurate financial reporting, and to exhibit fiscal accountability in accordance with Generally Accepted Accounting Principles (GAAP).

The Financial Services Department is comprised of four divisions: Finance, Treasury, Assessing and Utility Billing. Some of the core functions of the department include preparation of the Annual Comprehensive Financial Report (ACFR), preparation and monitoring of the budget, cash management and debt management, tax billing and disbursements, utility billing, parking ticket violation notification, City revenue collection, property appraisal and valuation and the administration of the Police and Fire Retirement System. The department also provides administrative services to the Peter White Public Library.

Finance

The Finance division provides a wide range of services which include: Accounts Payable, Accounts Receivable, Central Office Supplies, Bid Administration, Fixed Asset Accounting, Budget Administration, Financial Reporting, Cash Management and Debt Management. This division is also responsible for the annual preparation of the ACFR.

Finance Program Statistics:	
# of Accounts Payable checks issued:	4,363
\$ of Accounts Payable checks issued:	\$37,384,176
# of Accounts Receivable invoices issued:	1,705
\$ of Accounts Receivable billings:	\$5,495,457
# of Bids and RFP's administered:	13
# of Fixed Assets records maintained:	1,450 *
\$ of Fixed Asset records maintained:	\$350,622,000 *
# of Funds maintained:	43
\$ of Net Assets maintained:	\$87,000,000 *
\$ of Long Term Debt maintained:	\$58,475,000 *
*Figures are estimated.	

City, Village, Township Revenue Sharing (CVTRS): This program provides requirements for the City to comply with in order to receive Statutory Revenue Sharing. One phase of CVTRS involves transparency in financial reporting. For FY 2022, the City continued to comply with the program and received approximately \$390,000, which is the maximum amount the City was eligible to receive. The program is designed to help improve accountability and transparency of the state's municipalities to the public.

Project Financing: Maintained the City's AA bond rating as issued by Standard & Poor's. During Fiscal Year 2022, we closed two bond issues; one for the Pier Redevelopment Bonds, and the other for the Fiscal Year 2022 Capital Improvement Bonds.

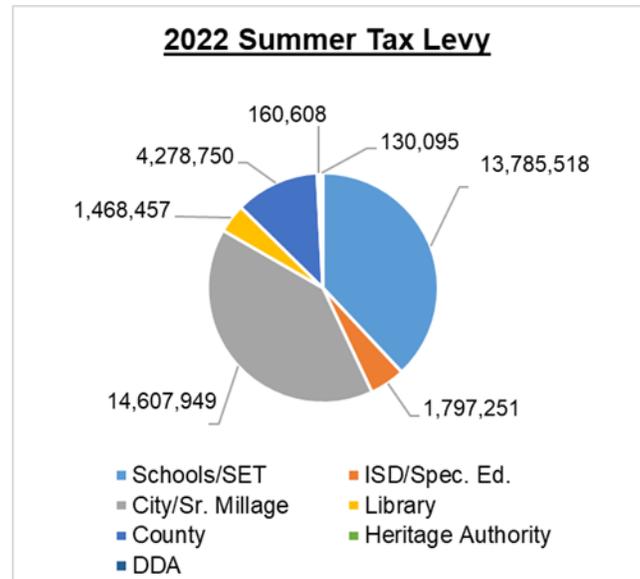
Budget/Audit: The budget for Fiscal Year 2023 was developed and adopted, and the Fiscal Year 2022 audit process has begun. The department received the Certificate of Achievement for Excellence in Financial Reporting as presented by the Government Finance Officers Association of the United States and Canada for the City's Fiscal Year 2021 Annual Comprehensive Financial Report (ACFR), the 35th year in a row the City has received this prestigious award.

Treasury

The Treasury division oversees the collection and distribution of City revenues and maintains appropriate accounting and financial records to document these transactions. This division also administers the Police and Fire Retirement System.

Treasury Program Statistics:	
\$ Total Cash Receipts:	\$72,523,869
\$ Parking Ticket payments received:	\$46,917
# of Property Tax parcels billed:	6,438
% of Tax Billings collected:	96%
# of Landfill Permits (Commercial/Residential):	153
\$ of Landfill Permits (Commercial/Residential):	\$4,170

Because the City bills and collects taxes on behalf of other governmental units, it is important to note that the City does not keep all of the taxes that are billed out. When a taxpayer receives the summer tax bill, for instance, the City's portion is actually only a little over one-third. The rest is distributed to the other taxing jurisdictions that the City bills. The following chart and graph illustrates this.



2022 Summer Tax Levy:		
Schools/SET	13,785,518	38.05%
ISD/Spec. Ed.	1,797,251	4.96%
City/Sr. Millage	14,607,949	40.32%
Library	1,468,457	4.05%
County	4,278,750	11.81%
Heritage Authority	160,608	0.44%
DDA	130,095	0.36%
	36,228,628	100.00%

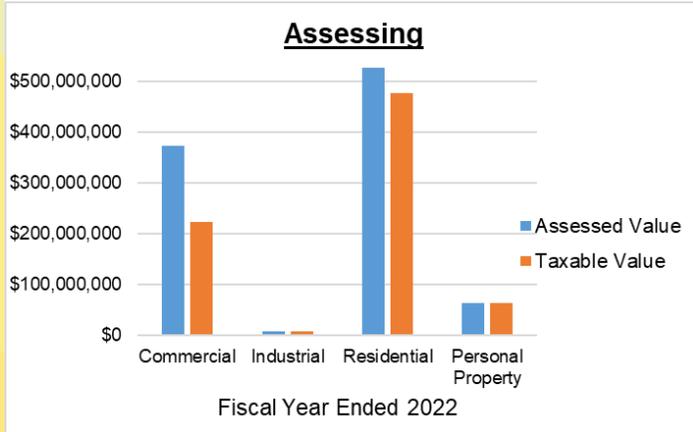
Assessing

The Assessing division appraises the value of each property within the City limits, including Real (land and buildings) and Personal (tangible) property. The division establishes Assessed and Taxable values. It provides the City Treasurer with taxable values on all City properties which are used to produce annual tax bills. Assessment rolls are prepared annually which identify all known property owners, legal descriptions, assessed values, state equalized values and taxable values.

The Assessed Value is 50% of the true cash value (market value) of the property as of December 31st of the preceding year.

The Taxable Value is a value based on a formula which was set in March of 1994 when voters approved Proposal A. This value is used as a factor against which the tax rate is applied.

The following tables and chart show the change in Assessed Value and Taxable Value by property classification type.



Property Classification (Assessed Value):	
Commercial	\$372,402,600
Industrial	\$8,140,900
Residential	\$599,710,500
Personal Property	\$63,106,944
Totals	\$1,043,360,944

Property Classification (Taxable Value):	
Commercial	\$223,165,202
Industrial	\$7,781,702
Residential	\$476,142,867
Personal Property	\$63,104,120
Totals	\$770,193,891

This year brought staffing changes to our department. Miles Anderson left the city in May 2022 but continued on in a contractual role. Dulcee Ranta was brought on as the new City Assessor as of May 23, 2022. Dulcee is an active instructor for the MCAO and MAAO programs offered by the State Tax Commission and has 23 years' experience as a certified Assessor.

The Land Division process was reviewed interdepartmentally between Assessing and Zoning. The result is a tighter monitoring of status of applications that is easily viewed by both departments. The goal is to make the changes easier for all departments affected to implement since the approval review is now being done consistently by both Assessing and Zoning.

Our office completed 1,527 reappraisal visits this year. Reappraisal visits are required by the State and are audited for compliance.

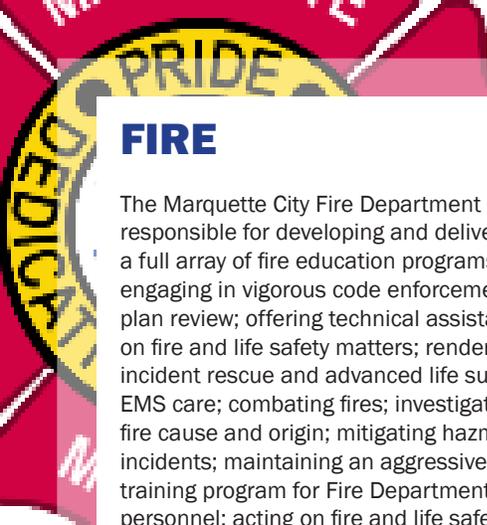
Utility Billing

The Utility Billing division is responsible for obtaining and processing water/sewer readings, preparing utility bills, and collecting and recording payments. The division also prepares and processes service requests, maintains customer records, and handles customer inquiries.

Delinquent Collections: After a two-year moratorium, we resumed the collections process on delinquent utility accounts.

Utility Services:	
Utility Bills Mailed:	76,911
Water Meters Read:	86,557
Water Shutoffs:	18





FIRE

The Marquette City Fire Department is responsible for developing and delivering a full array of fire education programs; engaging in vigorous code enforcement and plan review; offering technical assistance on fire and life safety matters; rendering all-incident rescue and advanced life support EMS care; combating fires; investigating fire cause and origin; mitigating hazmat incidents; maintaining an aggressive training program for Fire Department personnel; acting on fire and life safety complaints; and interacting with the community at large as an all hazard life-saving organization to manage community risk.

During the 2021-22 fiscal year the department responded to 2,539 emergency incidents representing a 12.5% or 316 incident increase, over 2020-21. Of these responses, 1,777 were emergent medical incidents representing 70% of all responses. The department also responded to 28 fires of all types during the year with the remainder of the alarms classified as general responses and totaling 734 incidents. There were no reportable civilian fire injury and zero fire fatalities during the year. Additionally, there were two firefighter injuries that resulted in time lost.

The two most significant fire incidents during the 2021-22 fiscal year occurred at:

A commercial property at 136 West Baraga Avenue on September 29, 2022, with an estimated property/content loss of \$350,000 and a single-family property at 1119 Presque Isle Avenue on February 23, 2022, with an estimated property/content loss of \$140,000.

Aside from these, estimated fire losses for the year totaled \$88,500 in property/content loss.

A total of 1,635 hours of firefighter training were conducted, including but not limited to: water rescue, vehicle extrication, high angle rescue, Company Officer Training, "vent, enter, isolate, search" training, lifeguard certification, lifeguard Instructor certification, hazmat, EMS, Flash over training, Advanced Pump Ops, Suicide RIT, Pro-Board/Certified Extrication Tech, Rescue your Own/RIC, Live Fire Training/RIC, and Nozzle Forward Training.

The 2021 Pigs-N-Heat hockey game raised \$20,000 for the Pigs-N-Heat Relief Fund. The 2021 Fill the Boot event raised \$12,542 for the Muscular Dystrophy Association.

Ten car seats were installed and nine were checked. Two hundred seventy-eight students were educated in "Learn Not to Burn" for a total of eight hours of education.

Rental And Fire Code Enforcement

The Rental Program and Code Enforcement department is responsible for identifying and registering all long-term and

EMERGENCY INCIDENTS	FY 21/22
100-Fire	28
200-Overpressure Rupture/Explosion/ Overheat no fire	1
300- Rescue/ EMS/ Standby	1777
400-Haz. Condition/Life Flight Standby	102
500-Service Call	78
600-Good Intent/ Canceled	446
700- False Alarm/ False Call	106
900-Special Incident Type	1
TOTAL RESPONSES	2,539
FIRE PREVENTION	FY 21/22
Daycare Class (# Students)	18
Daycare Class (Man Hours)	3
Elementary Class (# Students)	1002
Elementary Class (Man Hours)	62
Extinguisher Training-Reg (#Attend)	120
Extinguisher Training-Reg (Man Hours)	6
Community Presentations	350
Community Presentations (Man Hours)	44.5
ECI's (# Visited)	8
ECI's (Man Hours)	51
Smoke Detectors Distributed	52
Smoke Detectors Installed/ Checked	29
Company Computer Drawings	20
Children's Museum Inspections	1
Station Tours (#People)	287
Stations Tours (Man Hours)	50
PERSONNEL TRAINING/MISC.	FY 21/22
Driver Training	149.5
Hazardous Materials Training	475.5
Officer Training	294
Company Training	1635
EMS Training	381
Specialized Training	59.5
TOTAL (MAN HOURS)	1635
PERSONNEL / OTHER	FY 21/22
Vehicle Maintenance (Man Hours)	302
Property Maintenance (Man Hours)	111
Service Testing (Man Hours)	58
Meetings (Man Hours)	132
TOTAL (MAN HOURS)	603

short-term rental units and for performing certification inspections of all rental units in the city of Marquette. The Rental Program promotes the continuing maintenance of quality and safe rental properties. This department also investigates rental occupancy complaints, and acts as a consultant to prospective purchasers of rental properties. These life safety inspections and requirements help ensure the safety of tenants and visitors in the city of Marquette.

There have been 1,619 rental inspections with 281 re-inspections this fiscal year. Additionally, there were 295 fire code enforcement inspections and 29 reinspections.

A review of the properties on the approved short-term rental list was completed and approximately five short-term rentals that had changed ownership were identified and subsequently removed from the list. These spots have been or are currently in the process of being filled by eligible properties on the short-term rental waiting list. The City's sold properties list is being reviewed monthly to locate any short-term rental properties that sell, so that available openings can be filled by eligible properties on the waiting list in a timely

manner.

The Marquette City Fire Marshal performs a wide variety of fire code enforcement jobs, including Commercial Fire Inspection, Rental Compliance Inspection, Life Safety Inspection, Special Event Inspection, Marijuana Occupancy Inspection, and COVID-19 capacity determinations for City businesses.

Along with the inspection duties listed above, the Fire Marshal is also responsible for the creation and administration of the City's Emergency Response/Preparedness Plan, Fire Code Interpretation, Code Enforcement Public Relations, Fire Department Procurement, and Waterfront Safety Program assistance.

The Fire Marshal enforces the National Fire Protection Association Codes and the International Property Maintenance Code. The Fire



Admin. Asst. Jen Jakubowski, Fire Marshal Jeff Fossitt, Rental Inspector Brian Anderson, Fire Chief Ian Davis



Shift 1: Battalion Chief Brian Phillips, Lieutenant Brett Beaudry, Firefighter Cameron Sharpley, Engineer Ben Gardner, Relief Engineer Pete Windsor, Engineer Ryan Slifka, Captain Kirk Vogler, Firefighter Logan Triest (absent)



Shift 2: Battalion Chief Brian Talvensaari, Lieutenant Matt Jackson, Firefighter Greg Bauman, Firefighter Brandon Morey, Relief Engineer Chase Stevens, Engineer Kris Shirtz, Engineer Kevin Serkowski, Captain Ben Wilder



Shift 3: Battalion Chief Kurt Hillier, Lieutenant Dustin Hennessy, Engineer Garrett Fuller, Firefighter Brandon Cory, Firefighter Josh Fenske, Engineer Ken LaMarre, Captain Mike Gwinn, Relief Engineer Paul Zyburt (absent)

MUNICIPAL UTILITIES

The Department of Municipal Utilities is a leader in effective water pollution control, continuously evolving to reflect the ever-changing demands of our many customers at the local, regional, state, national and international levels. Protecting public health and preserving resources through technology is the focus in achieving our goals.

Water and Wastewater Staffing

The Water Filtration Plant and Wastewater Treatment Facility are both fully staffed. There are nine employees (five operators, one lab technician, one maintenance mechanic, one administrative assistant, and one supervisor) at the Wastewater Treatment Facility and five employees (four operators and one supervisor) at the Water Filtration Plant, in addition to the Director of Municipal Utilities.

The Municipal Utilities department is very fortunate to have experienced and dedicated staff. Staff continues to problem-solve and efficiently maintain each facility, providing city of Marquette residents with excellent drinking water and effective wastewater treatment that meets all regulatory standards. This report highlights the department's goals and accomplishments.

Department Statistics

Total Water Produced: 732.4 million Gallons

Total Wastewater Treated: 915.1 million Gallons

Industrial/Trucked Wastewater Treated and Revenue: 1,013,500 Gallons treated and \$57,556 in revenue

Lift Stations

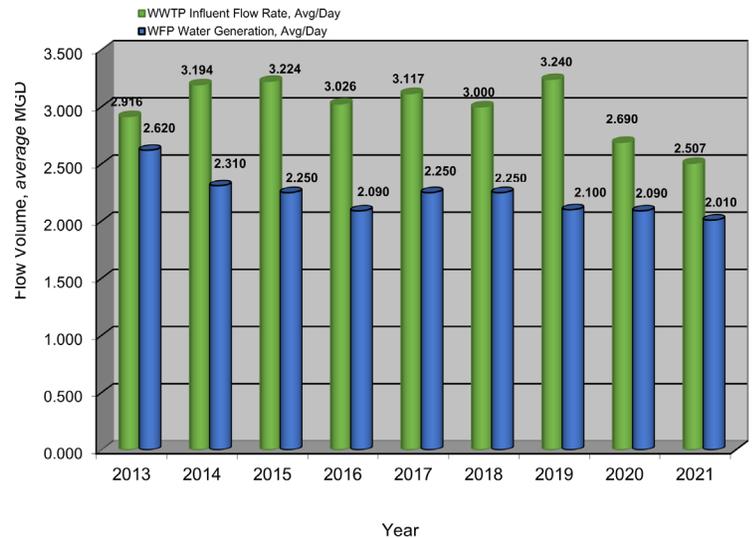
Pumps were replaced at the Orianna Drive Lift Station and the Park Place Lift Stations. Two pump isolation valves were replaced at the Baraga Avenue Lift Station. This process involved shutting down a portion of Lakeshore Boulevard so we could perform bypass pumping of the station.

The replacement of the fiber switches in our SCADA Network is currently in the early stages and will be completed pending the market's ability to provide the equipment.

Water Filtration Plant

- Water Plant continues to assist Michigan EGLE with the Cyanotoxin (algae) study on a biweekly basis.
- Repaired a Kaeser air compressor that had been out of service for a year.
- High service pumps #1 and #4 put back into service after electrical equipment repairs were completed.
- Main plant PLC UPS was replaced with a new modern unit that allowed the PLC to operate if the UPS fails.
- Replaced MIOX hypochlorite generator unit #2 battery cell. The cell failed and staff was able to keep it running for seven months while waiting for the replacement to arrive.
- Staff rebuilt finished chlorine analyzer.
- Repaired CIP tank heater that had been out of service since 2018, the plant is now able to clean the filter units with a hot cleaning solution that has provided great results.
- Staff representative from Memcor did a site evaluation and provided feedback on plant operations and the state of the equipment. He recommended some repairs, acquiring more specialized spare parts, and a detailed report on how the plant is being operated.

Marquette Water Resource Volumes Treated
Average Daily Flow Rates: Marquette Area Wastewater Treatment Plant
Marquette Water Filtration Plant



- Contractor replaced three expansion joints for the feed system to the filter units. They were original joints and were showing significant wear.
- EGLE Drinking Water Laboratory inspection completed, and new permit was issued.
- New chlorine feed pump was installed and is more efficient than the one it replaced.
- Strainer #2 motor failed, and replacement was installed.

Wastewater Treatment Facility

The Co-Generation units are up and running. Both units had their engines overhauled in the last year.

We continue to be blessed with a multi-talented staff. Carpentry work, variable frequency drive (VFD) and VFD cooling fan replacements on HVAC equipment and Low-Pressure Blowers, lift station pump and level transducer replacements, plumbing projects, plumbing repairs on our bulk sodium hypochlorite storage tank and chemical feed lines that had burst, safety improvements around the plant. There is relatively little work that we need to have performed by anyone outside the walls of our facility.

Our staff continues weekly COVID-19 tracing sampling for Northern Michigan University from the WWTP's influent, our four major lift stations, and from the sewer leaving the Marquette Branch Prison. Wastewater staff in partnership with Northern Michigan University, Marquette County Health Department, and Marquette Branch Prison have been monitoring for COVID in the wastewater collection system. We were successful in qualifying for funding the solids handling upgrade from the State with a State Revolving Fund low interest loan for up to \$11,715,000. We also received a grant for 50% principal forgiveness for up to \$5,857,500. The goals of the project are to provide more biosolids storage for the winter months, reduce biosolids disposal volume and cost, improve reliability and redundancy of the biosolids process, and provide a septage receiving station which will generate revenue and increase biogas production for the Co-Gen units.

Biosolids Disposal

During Fiscal Year 2021-22 the Marquette Area Wastewater Treatment Facility applied 532.81 dry tons of biosolids as a fertilizer/soil amendment at the Cliffs Natural Resources property and various agricultural fields. Cost for disposal was \$173,094.84



POLICE

2022 has been a year of growth and change for our team as our former Chief and Patrol Captain both retired within a few months. I was fortunate enough to be named Chief and believe we backfilled the vacancies with capable, forward-thinking supervisors and patrol officers.

Our Mission Statement states: "The Marquette Police will work in partnership with the community to continually improve the safety and quality of life for its citizens". With our mission in mind, we continually strive to improve our department's operations and meet the unique and changing needs of our community. Our team focuses on building and maintaining public trust through community policing and education. To ensure positive and professional interactions with our staff, we also focus on officer training, safety, and wellness. Many of our improvements will be highlighted in this report. Our team's commitment to excellence in police services is displayed daily as we work towards improving safety and quality of life in our community.

This report provides a summary of the exceptional police service our men and women are committed to providing residents and visitors of Marquette.

Ryan Grim
Chief of Police



Chief Ryan Grim graduated from the NMU Regional Police Academy in 2001 where he received both the Distinguished Peer and the Physical Fitness Award. He was hired that same year at the Marquette City Police Department. During his years of service, Grim has served in several areas of the department while working his way through the supervisory ranks in the patrol division. Grim is a 2019 graduate of the FBI's

Michigan Police Executives Development Seminar and the 2022 Police Executives and New Chief's School. Grim is very active in the state Accreditation program, serving on the MLEAC board and as a certified assessor. Chief Grim also serves on several local boards such as UPSET, Community Corrections, Central Dispatch and the Northern Michigan Chief's Association.



Captain James Finkbeiner is a 2000 graduate of the NMU Regional Police Academy where he was the recipient of the Outstanding Recruit Officer Award. He was hired by the Marquette City Police Department the same year. During his 22 years at the department, he has served in several areas including as an Accident Investigator and Reconstructionist, SFST/Datamaster/PBT Instructor,

TASER Instructor, Evasive Driving, LEIN TAC, Body Camera reviewer, and an Instructor at the Regional Police Academy.



Detective Captain Gregory Kinonen graduated from the NMU Regional Police Academy in 1997. Shortly after, he started with the Marquette Police Department as a road patrol officer. In 2014, he was promoted to the Detective Bureau. Over his 25 years at the Marquette Police Department, he has held numerous roles such as an Evidence Technician, Forensic Interviewer, Medical Examiner Investigator

and an NMU Police Academy Instructor.

The Marquette Police will work in partnership with the community to continually improve the safety and quality of life for its citizens

Support Staff



Our talented and dedicated Support Staff is comprised of four Clerical Dispatchers, who are often the first face or voice the public encounters when seeking police assistance. In addition to assisting the

public, they are responsible for processing reports, background checks, Freedom of Information Act requests, license to purchase firearms, sex offender verifications, maintaining warrant records, LEIN services, notary services, payroll, financial duties, as well as maintaining all department records.

Patrol Services

The Patrol Services division consists of two lieutenants, two sergeants, three corporals and 18 patrol officers. Patrol Services is responsible for proactive patrol and response to criminal and non-criminal service calls. Three shifts provide continuous service to the community, utilizing a 10-hour shift model. The responsibilities of Patrol Services include criminal investigations, traffic enforcement, traffic accident investigation, drug enforcement along with community outreach and education.

Our department has various specialty positions including School Resource Officer, Animal Control Officer, K9 Officer, Evidence Technicians, Accident Reconstructionists, Dive Team members, Bike Patrol Officers, Snowmobile Patrol, Firearms Instructors, Car Seat Technicians, Crisis Intervention Trainers, Accreditation Team members and certified instructors in various topics.

2022 Fiscal Year Statistics

14,371 Calls for Service	1,029 Incidents
522 Arrests	1,495 Citations
434 Accidents	5,460 Parking Citations
9 Booted Vehicles	

Parking Enforcement

The department has one full-time Parking Enforcement Officer. In addition to citing vehicles for parking violations and booting vehicles, the Officer educates the public on downtown parking regulations and how to use the new parking stations. They also serve as an ambassador for the city by interacting with and providing useful information to visitors of our city.

Park Patrol

The Marquette Police Department has four part-time Park Patrol employees that patrol our waterfront area and beaches daily from

12:00 p.m. until 12:00 a.m., June 1 through October 1. They serve in a public relations role providing citizens with assistance and safety information regarding the dangers of Lake Superior. Park Patrol also addresses city ordinance violations and parking issues.

This year they conducted 1,158 property checks, issued 725 parking citations, removed 126 dogs from Presque Isle and city beaches, removed 120 hammocks, removed 96 people from restricted areas after posted hours, as well as alerting officers to other illegal activities occurring during their shifts.

Animal Control

The Animal Control Officer (ACO) is responsible for animal complaints as well as trapping and removing nuisance animals. The ACO also educates the public on animal related ordinances and concerns. The Animal Control Officer is also responsible for handling general police calls during his assigned shift, as required, as well as maintaining the department’s cold storage facility.

A total of 538 animal calls for service complaints were handled during the current fiscal year. This compares to 516 the year prior.

Bike Patrol

The Marquette Police Department utilizes Bike Patrol as a proactive approach on policing. Officers can easily engage with the community in a positive light as they are more approachable on a bike rather than a patrol car.

The community’s numerous bike paths and trails as well as other areas for pedestrian foot traffic create a unique problem for officers while on patrol. Some of these areas are not easily accessible in a patrol car. Bike Patrol is instrumental in prevention and investigation of property damage complaints and graffiti in some of the outlying areas of the community.

Bike Patrol Officers conducted 112 hours of patrol time this year. Contacts were made by officers addressing bike path violations as well as interacting with residents and visitors to Marquette.

Snowmobile Patrol

The Marquette Police Snowmobile Patrol conducted 45 hours of patrol on the snowmobile trails. Officers Todd Durand and John Inch interacted with 1,307 snowmobilers while on patrol. Two citations were issued and nine warnings were given.

Facility Security Plan – Mattson Park Bulkhead Pier

The Marquette City Police Department operates a secure facility through our Facility Security Plan (FSP). This plan permits vessels from foreign countries, particularly cruise ship vessels, to dock at the Mattson Park Bulkhead Pier. Our FSP was created pursuant to Title 33 of the Code of Federal Regulations Navigation and Navigable Waters. Two foreign vessels utilized the Bulkhead Pier in 2022. The Facility Security Plan was updated and submitted for a scheduled five-year plan review in early 2022. Final approval from the U.S. Coast Guard was achieved on June 1, 2022. A modified plan requested increased vessel size to under 100,000 tons and up to 1,000 passengers. This modification was increased from the previous plan which only permitted vessels under 100 tons and with up to 150 passengers. This amendment was approved on September 8, 2022, which is very positive for the city as we anticipate larger vessels to visit in the coming years.

Quarterly Training Drills were conducted as well as an annual training exercise. The yearly review of the plan conducted by the U.S. Coast Guard passed with no deficiencies.

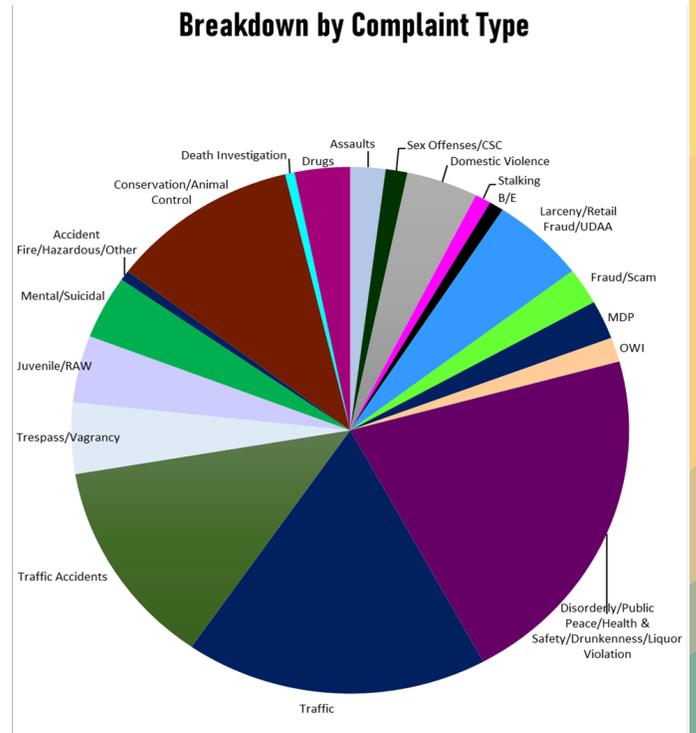
Dive Team

The Marquette Police Department Dive Team activities: Removal (Fall 2021) and installation / inspection (Spring 2022) of the lower harbor mooring field; assisted with the fourth annual lower harbor cleanup event; initial open water dive training of an additional dive team member; participated in the Facility Security Plan yearly exercise.

Detective Bureau

The Detective Bureau is comprised of five detectives; one being assigned to the Upper Peninsula Substance Enforcement Team, one assigned to the public schools, and one detective assigned part-time to the Internet Crimes Against Children Task Force. Detectives investigate and follow up on criminal complaints filed with the Marquette Police Department. Detectives are also responsible for case management, monitoring the status of complaints and providing presentations throughout the community.

Numerous presentations are given by members of the Detective Bureau. The topics included scams, active shooter response, social media safety (cyberbullying and sextortion), financial crimes and sexual assault awareness.



Upper Peninsula Substance Enforcement Team

Methamphetamine	3,326 grams
Cocaine	1,800 grams
Fentanyl	128 grams
MDMA (Ecstasy)	191 grams
Search Warrants	76
Consent Searches	32

The Upper Peninsula Substance Enforcement Team (UPSET) is a multi-jurisdictional task force which serves the entire Upper Peninsula of Michigan and operates with resources from the

Michigan State Police, local law enforcement agencies, municipal contributions, local grant funding, and forfeiture revenue. UPSET's personnel are comprised of Michigan State Police Officers, local police and Sheriff's Department officers and numerous federal agents. The main mission of UPSET is to investigate drug related crimes, but also assist in surveillance, search warrant entries, intelligence, undercover investigations, fugitive apprehension, and drug site clean-up.

Notable Cases

UPSET arrested a Marquette city resident involved in an Accosting a Child for Immoral Purposes complaint. The suspect was in contact with what he thought was a 15-year-old girl but was actually an undercover officer. The conversation was sexual in nature. The suspect set to meet the minor in a school parking lot and was arrested by undercover officers. The case is still open and pending court.

A large-scale methamphetamine dealer was arrested in June of 2022 after a six-month investigation. The suspect is now lodged in the Marquette County Jail on 13 felony charges involving the possession and delivery of Methamphetamine. Investigation shows that he was supplying upwards of 20 people, with many of his dealings taking place in the city of Marquette.

School Resource Officers

The Marquette Area Public School district consists of four elementary schools, one middle school, one high school and an alternative high school. Marquette also has one private school, Father Marquette Catholic Academy. In the current school year, the total number of students enrolled at all schools was 3,402, a decrease of 17



students from last year.

Detective Dawson (left) and School Resource Officer Durand (right) assist school staff to help ensure a safe, orderly, and supportive environment conducive to learning. They coordinate the exchange of appropriate information between the schools and Police Department while mentoring, counseling, and training students, parents, and staff. They assist staff with mandated school safety drills as well as emergency operation planning.

Detective Dawson and SRO Durand handled 1,458 incidents at the schools during the past year including five school shooting/bomb threats, two assaults resulting in injuries, criminal sexual conduct complaints, suicide, sexting, sextortion, indecent exposure, malicious destruction of property, larceny and domestic violence.

Internet Crimes Against Children

The Internet Crimes Against Children (ICAC) Task Force is a national initiative involving law enforcement and online electronic service providers. ICAC consists of civilian, municipal, county, state and federal law enforcers who investigate internet-based crimes involving children. Electronic service providers, social media companies and digital-based monitors report crimes including sexual abuse,

extortion, cyberbullying, and fraud that is perpetrated against children. Tips are reported to the National Center for Missing and Exploited Children and then disseminated to the appropriate jurisdiction for investigation. ICAC is a law enforcement network that connects investigators across the nation.



As part of the ICAC Task Force, Detective Archocovsky (pictured) has made two arrests, conducted nine mobile device extractions, and executed seven search warrants this year. He also participated in numerous sextortion/online safety presentations within the Marquette Area Public Schools and Northern Michigan University. He has also spoken to groups of senior citizens about phone and internet scams.

K9 Unit

The K9 Unit provides a substantial resource to the Marquette Police Department using K9 Zepp and K9 Odin. K9 Zepp is a German Shepherd and is trained in narcotics detection, tracking, area searches, article searches, building searches, and handler protection. K9 Odin, a yellow lab, is trained in explosives detection and scent recognition for a wide array of explosives including firearms. Both K9s are beneficial in public relations and community engagement in the schools and with the public.

During the fiscal year, the K9 unit had 45 deployments and searches. The K9 unit conducted nine community



demonstrations that taught the public and youth about the capabilities of each K9. These demonstrations were held at Sandy Knoll Elementary, Superior Hills Elementary, Criminal Justice Club, NMU Career Day, Gwinn High School, Gwinn High School Career Day, Marquette County Sheriff's Office, NMU Police Department and the Marquette Rotary Breakfast Club.

Accreditation

The Michigan accreditation program consists of 108 standards set forth by the Michigan Law Enforcement Accreditation Commission. Standards included involve traffic enforcement, use of force, citizen's complaint process and evidence retention, to name a few. Similar to school and hospital accreditation programs, it serves as a best practice guide in our profession.

The Marquette Police Department achieved initial Accredited Status in 2019 and were granted Re-Accreditation in 2022 through the Michigan Law Enforcement Accreditation Commission, valid for three years. Our department is very active in state accreditation with two certified assessors on staff. Chief Grim participated as a subject matter expert on a Standards Review Committee in February of 2022. We believe the more involved we are, the better understanding we have of best practices in law enforcement which improves our professionalism and service to our public.

Out of over 600 agencies in the state of Michigan, only 53 are accredited. That number is growing at a rapid pace as the program continues to grow. Our department is the only agency accredited in the Upper Peninsula.



Receiving re-accreditation in Grand Rapids, February 2022

L to R: Lt. Rob Hanson, Police Chaplain and MLEAC Board Member James Freidman, Sgt. Mike Roth, Officer Nick Calzetta, Chief Ryan Grim, Sgt. John Rink, Chief Blake Rieboldt, Retired

Awards and Recognition

Officers Mike Courchaine and Tyson Ferrari were among a number of local individuals recognized for their assistance in the lifesaving rescue of a Northern Michigan University (NMU) employee. They were recognized at an NMU Board of Trustees meeting. The survivor and her daughter attended the session to personally thank those whose quick actions made a critical difference until more advanced medical care could be provided.



Officer John Inch received a Letter of Commendation for his actions on a fatal accident on December 23, 2021, on M553. His calm demeanor, experience and skill on a chaotic scene helped the

surviving victims obtain the assistance they needed. Officer Ben Takala received a Letter of Commendation for his actions while dealing with a suicidal female on May 7, 2022. The subject had stabbed herself multiple times with a knife and Officer Takala was able to gain rapport with her, calm her down and get her the help she needed.

Community Engagement

Our officers understand the importance of having a strong relationship with the community we serve and strive to incorporate this into our daily patrol activities. Throughout the year, officers make it a point to spend time with people in our community in many ways.

Officers stop by various youth activities to interact with the kids in our community including high school dances, sporting events and completing school walk-throughs to make students and staff feel secure. We routinely stop by community youth activities to interact with youth and their parents. Some of these activities include Marquette County youth football practices and games, 906 Adventure Team rides, visiting the North State BMX track during race events and the Kaufman Sports Complex during soccer and baseball games. Officers have also spent time in the neighborhoods and parks handing out stickers and "Riding Safe" ice cream coupons (sponsored by McDonald's Restaurant) to kids who are wearing their bike helmets.

Officers conduct walk-throughs and assist at various special events that go on in Marquette throughout the year. This is a terrific opportunity to speak with residents in our community and meet people visiting the area. We also ensure local events stay safe by instructing volunteers with traffic safety information and by providing officers to work at some of the events. Officers also visit our local businesses to build relationships with the business owners, staff, and their patrons. The following is just some of the city events officers were involved with this past year:

- 4th of July Holiday Events
- International Food Festival
- Blueberry Fest
- Music on Third Street
- Fresh Coast Film Festival
- Ore to Shore Bike Race
- Art on the Rocks
- Shop with a Cop
- Marji Gesick Races
- Marquette Marathon
- Iron Range Roll Bike Race
- Law Enforcement Torch Run
- National Night Out events
- UPHP Community Fair
- New Year's Eve Ball Drop
- Gubernatorial Debate
- Alltrails Bike/Run Races
- NMU Homecoming Parade
- MSHS Graduation
- Lake Superior Road Rally
- Saturday Farmers Market
- Camp Cannabis Festival
- Festival of Sail
- Coffee with a Cop
- Outback Art Fair
- Harbor Festival
- Kars for Kids Car Seat Program
- Hope Starts Here Road Race
- Marquette Blues Festival
- Hiawatha Music Festival
- Queen City Half Marathon
- U.P. Fall Beer Festival
- U.P. 200 Dog Sled Race
- Mqt Enduro Bike Races
- MSHS Homecoming Parade
- Hockey on Third Parade



PUBLIC WORKS

The Public Works Department consisting of 33 FTE's provides maintenance and support for the city of Marquette water distribution system (including mains, services, tanks and pumping stations), sanitary sewer and storm water collection systems, roads, and bridges, as well as solid waste management (including special collections, drop-off sites and administration of contracted curbside collection and hauling services).

The Public Works Department is comprised of the following divisions: Water Transmission and Distribution, Street Maintenance and Sewer Maintenance. Some of the core functions of the department include routine preventative and corrective maintenance activities for local and major roads, water main valves, fire hydrants, system water flushing, water, and sewer lateral and/or main repair and/or replacement, signage, snow and ice control, sidewalk repair, street paving, storm sewer maintenance, televising sewer laterals and solid waste management.

Solid Waste Management

The City of Marquette is entering the sixth year of a seven-year solid waste collection contract with Waste Management for curbside collection of garbage and recycling. The contract offers a choice for the resident between the garbage sticker system and a cart collection option. The garbage sticker system replaces the green bag system which is being phased out due to supply chain issues. Approximately 50% of residents have made the switch to the cart system.

The City applied for and was awarded two complementary grants: the Michigan Department of Environment, Great Lakes, and Energy (EGLE) Recycling Infrastructure Grant and the Recycling Partnership Residential Curbside Recycling Cart Grant. These grants provide the opportunity to enhance curbside collection of recyclables through the implementation of recycling carts at no cost to city residents. The project included universal/automatic distribution of carts which automatically provided a recycling cart to every residential household eligible for garbage service and allowed the City to receive the maximum grant amount. The program was successfully rolled out in the fall of 2022.

The biannual curbside yard waste collection took in 2,400 cubic yards (CYD) of brush and 16,500 CYD of compost. Additionally, 5,100 vehicles went through the drop-off site. As a result, 3,150 tons of compostable material was hauled to the county composting facility. There were also 6,652 vehicles that used the rubbish drop-off site.

Street Maintenance Division

Restoration was made to 42 utility excavation sites and street repairs utilizing 480 tons of asphalt and 90 CYD of concrete.

The traffic marking crew painted 78 locations and intersections consisting of crosswalks, turn arrows and stop bars with a total of 724 gallons of methyl methacrylate (MMA) paint and 6,800 pounds of glass beads. Additionally, 1,200 feet of parking stall lines were also painted. The sign crew replaced 255 street signs due to damage or low reflectivity and 20 street name intersection signs changed out to a larger size. Road closures were made for 21 city summer events and block parties and 42 utility excavations.

Summer maintenance activities applied 1,300 gallons of emulsion and 50 tons of 31-A stone using forced air patching on streets, 45 tons of CP-7 was used for pothole patching and 11,000 gallons of brine has been applied to our gravel roads for dust control.



Winter maintenance activities kept 91 miles of city streets safe and drivable through plowing, application of 2,400 CYD of salt and 2,400 CYD of 2NS sand for ice control and hauling over 10,000 CYD of snow to keep roads wide enough.

Water Transmission and Distribution Division

Last year the frost index reached 1,391, which is slightly above the historical average of 1,220. Staff provided thawing service to eight water customers with all the freeze-ups being located on the homeowners' side. Zero customers were authorized to let their water run to prevent freezing.

Service Technicians installed 48 new meters and read 407 meters monthly. Crews replaced three existing hydrants and continued with the hydrant painting program. Crews performed four large water taps and 28 service taps.

Summer maintenance projects included repairs to 10 water mains, repairs and/or replacement of 20 water service lines, replacement of four water main valves and one high service pump was replaced at the Grove Street pumping station. There were 19 check valves and three pressure reducing valves taken apart, cleaned and repaired.

Annual lead and copper testing was completed and passed EGLE standards. Staff managed 855 cross connection accounts and 1,556 backflow devices. There were 17 backflow devices that were identified as needing repair. All check valves and dead ends were flushed along with one-quarter of the total distribution system which used 1,816,583 gallons of water during this process.

Sanitary Sewer and Storm Water Maintenance Division

Summer storm water maintenance included cleaning 1,638 storm sewer catch basins where 66.64 tons of catch basin sand were removed and hauled to the landfill. Repairs were made to 26 catch basins and five manholes while one catch basin and 70 feet of main required replacement. An additional 19 catch basins were rehabbed with geotechnical polymer. Maintenance was performed on 1,240 feet of drainage ditch.

Summer sanitary sewer maintenance included cleaning 89,827 feet of sewer main, inspecting 94 sanitary manholes, inspecting six grease traps, repairing nine sanitary manholes, replacing 38 feet of sanitary main, and replaced/repared 35 sanitary laterals. There were 12 sewer backups reported (most common cause are rags and wipes found in sewer main). None of the backups were determined to be City responsibility. There were 87 sanitary laterals televised and 1,145 utility locates performed.

BOARDS, COMMISSIONS, AND COMMITTEES

The work accomplished by City of Marquette has been enriched and supported by the volunteer members of all of the boards, committees, commissions and authorities that provide guidance to City planning and operations. The City thanks the following citizens, as well as former appointed members, and City staff for their time and effort.

Arts and Culture Advisory Committee

Current Members: Madeline Arquette, Michael Bradford, Peter Felsman, Travis Gerhart, Madeline Goodman (Chair), Jon Teichman, Jamie Weeder

Staff: Tiina Morin

Board of Light and Power

Current Members: Edward Angeli, Margaret Brumm, John Prince (Chair), Paul Schloegel, John Sonderegger

Staff: Tom Carpenter

Board of Review

Current Members: Adeline Beauchaine, Steve Lawry (Chair), Carolyn McDonald, Mark Schneider

Staff: Dulcee Ranta

Board of Zoning Appeals

Current Members: Joseph Constance, Heather Dombrowski, Kristina Hill, George Patrick Jr., Bradley Neumann, Nathan Williams, Barbara Wright

Staff: Andrea Landers

Brownfield Redevelopment Authority

Current Members: P. David Allen II (Chair), Terra Bahrman, Jerry Irby, Robert Kulishek, Callie New, Dennis Smith, J. Matthew Tuccini

Staff: Sean Hobbins

Downtown Development Authority

Current Members: Antonio Adan, Robert Caron, Nichole Durley-Rust, Meagan Morrison, Lauren Rowland, Ryan stern, Marc Weinrick

Staff: Karen Kovacs

Election Board

Current Members: Judy Berglund, Sue Menhennick, Linda Roe, Margaret Schwalm, Kyle Whitney (Chair)

Staff: Rachel Quayle

Harbor Advisory Committee

Current Members: Anne Donohue, Wendy Hill-Manson, Christopher Jason, Jim Koski, Todd Leigh (Chair), Michael Potts, Daniel Torres

Staff: Michael Anderson

Investment Advisory Board

Current Members: Terra Bahrman, Mary Schlicht

Staff: Terra Bahrman

Local Development Finance Authority

Current Members: Steve Adamini, Stacy Boyer-Davis, Mark Canali, Brian Cherry, Leslie Hartman (Chair), Bruce Heikkila, Jim Hewitt

Staff: Mary Schlicht

Local Officers Compensation Commission

Current Members: John Braamse, Carl Gordon, Susan Tollefson (Chair)

Staff: Wendy Larson

Marquette Area Wastewater Treatment Advisory Board

Current Members: Leonard Bodenus, Jr., William DeGroot, Harold Hayse, Brad Johnson (Chair), Jon Kangas, George Patrick

Staff: Mark O'Neill

Marquette Housing Commission

Current Members: Michelle Metz, Christopher Rose, Jackie Stark (Chair)

Staff: Sharon Maki

Parks and Recreation Advisory Board

Current Members: Sarah Bixby, Cadin Cahill, Amanda Gobert (Chair), Lori Hauswirth, Alex Tiseo

Staff: Andrew Maclver

Peter White Public Library Board

Current Members: Anne Donohue (Chair), Lori Nelson, Steven Schmunk, Carol Steinhaus, Suzanne William

Staff: Andrea Ingmire

Planning Commission

Current Members: Aaron Andres, Joy Cardillo (Chair), Kevin Clegg, Dallas Fetter, Michael Larson, Sarah Mittlefehldt, Wayne Premeau, Margaret Rayner

Staff: Dave Stensaas

Police-Fire Pension Board

Current Members- Mike Archocosky (Chair), Terra Bahrman, Glenda Gordon, Kenneth LaMarre

Presque Isle Park Advisory Committee

Current Members: Bob Chapman, Orville Dishno, Tara Gluski (Chair), Erik Johnson, Daniel LeBar, Amy Maus, John Stewart, Ron Sundell, Nina van den Ende

Staff: Andrew Maclver

Public Art Commission

Current Members: Kristina Behrens, Linnea Gustafson, Steven Hughes, Lance Larson, Hannah Milkie, Lauren Tilma, Tracy Wascom (Chair)

Staff: Tiina Morin

Traffic-Parking Advisory Committee

Current Members: James Breitenbach, Orville Dishno, Richard Johnson, Jodi Lanciani, Barbara Owdziej (Chair), Alan Sherbinow

Staff: Jim Finkbeiner



Marquette
marquettemi.gov

THE CITY OF MARQUETTE
ANNUAL REPORT 2022

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