



## **CITY OF MARQUETTE SECONDHAND DEALER CHECKLIST**

*When submitting application materials to the Clerk's Office, include the following:*

- Copy of a current government-issued photo ID
- Fee required under the adopted City of Marquette Fee Schedule

Additionally, under State law (MCL 445.404:406), secondhand dealers must work with the Marquette Police Department in order to meet recording and reporting requirements. If you have any questions, please contact Greg Kinonen at 906-228-0400.

*For your information, prior to a license being granted, the application materials will be reviewed and must be approved by the City of Marquette's Treasury and Police Departments. The City Fire Inspector will also review the information, and will contact the applicant to schedule a fire inspection, if necessary.*



**CITY OF MARQUETTE  
BUSINESS LICENSE APPLICATION**

***Upon submission, attach a copy of a current Government-issued ID to this***

TYPE OF BUSINESS LICENSE: \_\_\_\_\_

APPLICANT/ OWNER NAME: \_\_\_\_\_

APPLICANT/OWNER ADDRESS: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

BUSINESS NAME: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_

*By signing below, applicant attests that they have read this application packet, including relevant sections of the Marquette City Code, and agrees to abide by the requirements detailed therein.*

\_\_\_\_\_  
APPLICANT SIGNATURE

\_\_\_\_\_  
DATE

*This application will be reviewed by the Police Chief, the Fire Chief, the Treasurer and the Planner/Zoning Official of the City of Marquette, and must receive their endorsement prior to any license being issued by this office. Allow up to 10 business days for this process to conclude.*

## City of Marquette Business Licenses (2023)

Type	Annual Fee	State/City reference	Notes
<b>Auctioneer</b>	\$125	City Code: Ch. 12, Art. III	
<b>Hotel/Motel</b>		City Code: Ch. 12, Art. V	
<i>0-49 Rooms</i>	\$255		
<i>50-99 Rooms</i>	\$320		
<i>100+ Rooms</i>	\$375		
<b>Lodginghouse/Roominghouse</b>	\$185	City Code: Ch. 12, Art. V	Fee increases by \$15 for each room
<b>Bed and Breakfast</b>		City Code: Ch. 12, Art. V	
<i>Fewer than 4 bedrooms</i>	\$185		
<i>4 or more bedrooms</i>	\$225		
<b>Sidewalk Café</b>		City Code: Ch. 12, Art. VI	
<i>Serving alcohol</i>	\$195		
<i>Without alcohol</i>	\$140		
<b>Second Hand</b>	\$185	Mich. PA 350 of 1917 MCL 445.401:408	
<b>Gem/precious metals</b>	\$50	Mich. PA 95 of 1981 MCL 445.481:492	
<b>Mobile Food Vending</b>		City Code: Ch. 35	
<b>Food Cart:</b>			
<i>Per Year</i>	\$105		
<i>Additional Unit</i>	\$55		
<i>Manufactured/Prepackaged Products</i>	\$105		
<b>Food Truck/Trailer:</b>			
<i>Per Year</i>	\$470		
<i>Additional Unit</i>	\$235		
<i>Non-Compliance Fines</i>	\$500		
<b>Hawker/peddler</b>		City Code: Ch. 34, Art. II	
<b>All Other Merchandise:</b>			
<i>Annual</i>	\$140		
<i>Daily</i>	\$55		
<b>Transient Merchant</b>	\$140	City Code: Ch. 34, Art. III	
<b>Farm Produce Vendor</b>	\$140	City Code: Ch. 12, Art. IV	
<b>Outdoor Merchandise Display</b>	\$65		

*In addition to the specific sections cited above, Chapter 12, Article II of the Marquette City Code covers general regulations for business licenses*

*The Marquette City Code can be viewed online at [https://library.municode.com/mi/marquette/codes/code\\_of\\_ordinances](https://library.municode.com/mi/marquette/codes/code_of_ordinances)*

*State laws can be viewed online at [www.legislature.mi.gov](http://www.legislature.mi.gov)*

**Adopted Fees Fiscal Year 2023**

**SECONDHAND DEALERS AND JUNK DEALERS**  
**Act 350 of 1917**

AN ACT to regulate and license second hand dealers and junk dealers; and to prescribe penalties for the violation of the provisions of this act.

**History:** 1917, Act 350, Imd. Eff. May 10, 1917;—Am. 1939, Act 15, Eff. Sept. 29, 1939.

*The People of the State of Michigan enact:*

**445.401 Second hand or junk dealer; license required; internet drop-off store exempt from licensure; articles of nonferrous metals; compliance required.**

Sec. 1. (1) A person, corporation, copartnership, or firm shall not carry on the business of dealer in second hand goods or junk dealer in any of the counties, cities, or villages of this state without having first obtained, from the mayor of the city or the chief executive officer of the county or village where the business is to be carried on, a license under this act authorizing that person, corporation, copartnership, or firm to carry on that business.

(2) This section does not require an internet drop-off store complying with subsection (3), or a person engaged in the sale, purchase, consignment, or trade of personal property or other valuable thing for himself or herself, to obtain a license under this act.

(3) An internet drop-off store in compliance with the following conditions is exempt from licensure as a second hand dealer or junk dealer under this act:

(a) Has a fixed place of business within this state except that he or she exclusively transacts all purchases or sales by means of the internet and the purchases and sales are not physically transacted on the premises of that fixed place of business.

(b) Has the personal property or other valuable thing available on a website for viewing by photograph, if available, by the general public at no charge, which website shall be searchable by zip code or state, or both. The website viewing shall include, as applicable, serial number, make, model, and other unique identifying marks, numbers, names, or letters appearing on the personal property or other valuable thing.

(c) Maintains records of the sale, purchase, consignment, or trade of the personal property or other valuable thing for at least 2 years, which records shall contain a description, including a photograph, if available, and, if applicable, serial number, make, model, and other unique identifying marks, numbers, names, or letters appearing on the personal property or other valuable thing.

(d) Provide the local law enforcement agency with any name under which it conducts business on the website and access to the business premises at any time during normal business hours for purposes of inspection.

(e) Within 24 hours after a request from a local law enforcement agency, provide an electronic copy of the seller's or consignor's name, address, telephone number, driver license number and issuing state, the buyer's name and address if applicable, and a description of the personal property or other valuable thing as described in subdivision (c). The provision of information shall be in a format acceptable to the local law enforcement agency but shall at least be in a legible format and in the English language.

(f) Provide that payment for the personal property or other valuable thing is executed by means of check or other electronic payment system, so long as the payment is not made in cash. No payment shall be provided to the seller until the item is sold.

(g) Immediately remove the personal property or other valuable thing from the website if the local law enforcement agency determines that the personal property or other valuable thing is stolen.

(4) This section does not exempt a person purchasing or selling articles of nonferrous metals from compliance with the nonferrous metal regulatory act.

**History:** 1917, Act 350, Imd. Eff. May 10, 1917;—CL 1929, 9758;—Am. 1931, Act 127, Imd. Eff. May 19, 1931;—CL 1948, 445.401;—Am. 2006, Act 294, Imd. Eff. July 20, 2006;—Am. 2006, Act 675, Eff. Mar. 30, 2007;—Am. 2008, Act 432, Eff. Apr. 1, 2009

**445.402 Second hand or junk dealer; license, issuance; terms; transferability; fee; inspection.**

Sec. 2. (1) The mayor of a city or chief executive officer of a county or village may grant to any person, corporation, copartnership, or firm, a license authorizing that person, corporation, copartnership, or firm to carry on the business of a second hand dealer or junk dealer subject to the provisions of this act.

(2) The license shall designate the particular place where that person, corporation, copartnership, or firm shall carry on that business. The business shall be conducted only in the place designated in the license.

(3) The license shall be for the period of 1 year from date of issuance unless sooner revoked for cause and is not transferable. The legislative body of any city, or the trustees and chief executive officer of any county or village, shall establish the fee for the processing and issuance of the license in accordance with its charter or local ordinance, based upon the cost of issuance and administration of that license.

(4) The city, village, or county may inspect the premises of a licensed second hand or junk dealer during normal business hours.

**History:** 1917, Act 350, Imd. Eff. May 10, 1917;—CL 1929, 9759;—CL 1948, 445.402;—Am. 2006, Act 675, Eff. Mar. 30, 2007;—Am. 2008, Act 432, Eff. Apr. 1, 2009.

#### **445.403 Definitions.**

Sec. 3. As used in this act:

(a) "Automotive recycler" means a person who engages in business primarily for the purpose of selling retail salvage vehicle parts and secondarily for the purpose of selling retail salvage motor vehicles or manufacturing or selling a product of gradable scrap metal or a person employed as a salvage vehicle agent as that term is defined in section 56c of the Michigan vehicle code, 1949 PA 300, MCL 257.56c.

(b) "Industrial scrap" means materials that are a direct product or by-product of any form of manufacturing, shaping, or cutting process from a person, company, corporation, copartnership, or firm whose principal business is the manufacturing, shaping, or cutting of materials at a fixed place of business.

(c) "Internet drop-off store" means a person, corporation, or firm that contracts with other persons, corporations, or firms to offer its personal property or other valuable thing for sale, purchase, consignment, or trade through means of an internet website and meets the conditions described in section 1(3).

(d) "Local law enforcement agency" means the police agency of the city, village, or township, or if none, the county sheriff of the county in which the internet drop-off store conducts business.

(e) "Scrap processor" means a person, utilizing machinery and equipment and operating from a fixed location, whose principal business is the processing and manufacturing of iron, steel, nonferrous metals, paper, plastic, or glass, into prepared grades of products suitable for consumption by recycling mills, foundries, and other scrap processors.

(f) "Second hand dealer" or "junk dealer" means any person, corporation, or member or members of a copartnership or firm whose principal business is that of purchasing, selling, exchanging, storing, or receiving second hand articles of any kind, scrap metals, cast iron, old iron, old steel, tool steel, aluminum, copper, brass, lead pipe or tools, or lighting and plumbing fixtures. Second hand dealer or junk dealer does not include a scrap processor, an automotive recycler, or a junkyard that deals principally in industrial scrap and is licensed by a city, village, or county.

**History:** 1917, Act 350, Imd. Eff. May 10, 1917;—CL 1929, 9760;—Am. 1939, Act 15, Eff. Sept. 29, 1939;—CL 1948, 445.403;—Am. 2006, Act 294, Imd. Eff. July 20, 2006;—Am. 2006, Act 675, Eff. Mar. 30, 2007.

#### **445.404 Second hand or junk dealer; sign; prerequisites; record; inspection.**

Sec. 4. (1) A second hand dealer or junk dealer shall post in a conspicuous place in or upon its place of business a sign having its name and occupation.

(2) A second hand or junk dealer shall make and maintain a separate book or other written or electronic record, numbered consecutively, and open to inspection by a member of a local law enforcement agency and the Michigan state police, in which shall be written or entered in the English language at the time of the purchase or exchange of any article a description of the article, and all of the following:

(a) The name, description, fingerprint, operator's or chauffeur's license or state identification number, registration plate number, and address of the person from whom the article was purchased and received. The second hand dealer or junk dealer shall make a copy of the operator's license, chauffeur's license, or state identification card as part of the book or record.

(b) The day and hour the purchase or exchange was made.

(c) The location from which the item was obtained.

(d) Payment for an item shall be made only by check or by an electronic payment system. The record shall indicate the method of payment.

**History:** 1917, Act 350, Imd. Eff. May 10, 1917;—CL 1929, 9761;—CL 1948, 445.404;—Am. 2006, Act 675, Eff. Mar. 30, 2007;—Am. 2008, Act 428, Eff. Apr. 1, 2009.

#### **445.405 Second hand or junk dealer; articles purchased or exchanged; retention; tagging; record; requirements; exceptions.**

Sec. 5. (1) The articles purchased or exchanged shall be retained by the purchaser for at least 15 days before disposing of them, in an accessible place in the building where the articles are purchased and received.

A tag shall be attached to the articles in some visible and convenient place, with the number written thereupon, to correspond with the entry number in the book or other record.

(2) The purchaser shall prepare and deliver on Monday of each week to the chief of police or chief law enforcement officer of the local unit of government in which that business is carried on, before 12 noon, a legible and correct paper or electronic copy, in the English language, from the book or other written or electronic record, containing a description of each article purchased or received during the preceding week, the hour and day when the purchase was made, the description of the person from whom it was purchased, and a copy of the documentation required under section 4 regarding the person from whom it was purchased. The statement shall be verified in a manner acceptable to the chief of police or chief law enforcement officer.

(3) This section does not apply to old rags, waste paper, and household goods except radios, televisions, record players, and electrical appliances and does not require the purchaser to retain articles purchased from individuals, firms, or corporations having a fixed place of business after those articles shall have been reported.

**History:** 1917, Act 350, Imd. Eff. May 10, 1917;—CL 1929, 9762;—CL 1948, 445.405;—Am. 1961, Act 35, Eff. Sept. 8, 1961;—Am. 2006, Act 675, Eff. Mar. 30, 2007;—Am. 2008, Act 428, Eff. Apr. 1, 2009.

#### **445.406 Second hand or junk dealer; person without business place; retention of goods, record for police.**

Sec. 6. If the purchaser or receiver, by exchange or otherwise, as described in section 3, is a peddler or goes about with a wagon to purchase or obtain by exchange or otherwise, any of such articles, and does not have a place of business in a building, he need not retain such articles for 15 days before selling them, provided on Monday of each week he files with the chief of police or chief police officer of the city or village in which he is located a report showing the place of business of the person to whom such sale was made; a copy of the record required by such section to be kept in a separate book of the articles purchased or received during the preceding week, including a description of such articles sold, to whom sold and his place of business.

**History:** 1917, Act 350, Imd. Eff. May 10, 1917;—CL 1929, 9763;—CL 1948, 445.406.

#### **445.407 Second hand or junk dealer; unlawful purchases.**

Sec. 7. No person shall purchase or receive by sale, barter or exchange or otherwise, any article mentioned in this act from any person between the hours of 9 p.m. and 7 a.m., nor from any person who is at the time intoxicated or from an habitual drunkard or from any person known by said second hand dealer or junk dealer to be a thief or any associate of thieves or receiver of stolen property or from any person he has reason to suspect of being such.

**History:** 1917, Act 350, Imd. Eff. May 10, 1917;—CL 1929, 9764;—CL 1948, 445.407.

#### **445.408 Violation of act; penalties; remedies.**

Sec. 8. (1) Except as otherwise provided for in this section, a person who violates this act is guilty of a misdemeanor and shall be imprisoned for not more than 6 months and shall be fined not less than \$500.00 or more than \$1,000.00.

(2) A second hand or junk dealer who buys or sells scrap metal, knowing that it is stolen, is guilty of a felony punishable by imprisonment for not more than 5 years or a fine of not more than \$5,000.00, or both. The penalties imposed under this subsection apply only to a first violation of this subsection.

(3) A second hand or junk dealer who buys or sells stolen scrap metal knowing that it was stolen is guilty of a felony punishable by imprisonment for not more than 5 years or a fine of not more than \$10,000.00, or both. The penalties imposed under this subsection apply to a second or subsequent violation.

(4) The license of a person, corporation, copartnership, or firm that is found guilty of violating any of the provisions of this act shall be considered to be revoked upon entry of a conviction and such person, corporation, copartnership, or firm shall not be permitted to carry on the business of being a second hand or junk dealer within this state for a period of 1 year after that conviction.

(5) The remedies under this act are independent and cumulative. The use of 1 remedy by a person does not bar the use of other lawful remedies by that person or the use of a lawful remedy by another person.

**History:** 1917, Act 350, Imd. Eff. May 10, 1917;—CL 1929, 9765;—CL 1948, 445.408;—Am. 2006, Act 675, Eff. Mar. 30, 2007;—Am. 2008, Act 428, Eff. Apr. 1, 2009.

**RYAN GRIM**  
Chief of Police



300 W BARAGA AVENUE  
MARQUETTE MI49855  
(906)228-0400

**GREG KINONEN**  
Captain of Detectives

**JAMES FINKBEINER**  
Captain of Patrol Operations

*When submitting application materials to the Clerk's Office, include the following: ♦ Copy of a current government-issued photo ID ♦ Fee required under the adopted City of Marquette Fee Schedule.*

Additionally, under State law (MCL 445.404:406), secondhand dealers must work with the Marquette Police Department in order to meet recording and reporting requirements. If you have any questions, please contact the Detective Captain at 906-228-0400.



Second-hand business reporting requirements –

Keep detailed records of purchases per State of Michigan guidelines in the event there is a police investigation.

Cooperation with the police if there is an investigation.

High value items, like gold, should be reported.

Detective Captain Gregory Kinonen  
Marquette Police Department  
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Marquette, MI 49855  
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**Marquette City Police**

**Non-Emergency/Office phone 906-228-0400**

**Email – [police@marquettemi.gov](mailto:police@marquettemi.gov)**

**Fax 906-228-0446**